

WOODSTOWN SEWERAGE AUTHORITY

July 16, 2019

The regular meeting of the Woodstown Sewerage Authority was held in the Borough Hall in accordance with the notice sent to the South Jersey Times and Daily Journal and posted in the Borough Hall Foyer in compliance with the Sunshine Law NJSA 10:4-5 to 10:4-21.

The meeting was called to order by Chairman Quinnette.

The following members were present:

Mark Robbins            John Hathaway            Dave Layton            Brett Rowand

Also Present: Cynthia Dalessio, Jim Hackett, Mark Shoemaker, Erik Biermann, Ralph Gardner, Tom Sholders.

**Public Portion**

There being no comment the public portion was closed.

**Minutes**

Minutes of the June 18, 2019 meeting were approved on a motion by Mr. Robbins, seconded by Mr. Hathaway, with all in favor, except Mr. Layton who abstained.

**Engineer's Report**

A motion was made by Mr. Layton, seconded by Mr. Robbins authorizing payment #3 to Municipal Maintenance in the amount of \$138,621.98.

Change order #2 for Municipal Maintenance was approved in the amount of \$11,452.00 on a motion by Mr. Robbins, seconded by Mr. Layton.

A motion was made by Mr. Robbins, seconded by Mr. Layton, authorizing the release of the performance and safety and stabilization bonds for 178 East Millbrooke, contingent upon the payment of the \$150.00 maintenance bond. The seller and the buyer have both been involved in the process and a mortgage company issued the bond checks so Mr. Shoemaker will determine who the payment should be released to.

Mr. Biermann attended a pre-construction meeting for Route 40 to Route 77 project.

The contract for Spring Garden and Liberty was awarded to South State, who is also doing the Route 40 project.

The capacity assurance report is not due until August 28. An extension was requested so we could get all of the data from the meters.

**Treasurer's Report**

The statement of cash position and monthly reports were submitted for review.

Mr. Hackett's retirement has been postponed to October 1.

**Solicitor's Report**

There will be a closed session at the end of the meeting.

**Wastewater Report**

The lab certification came through.

DEP did an inspection and found no issues.

A motion was made by Mr. Hathaway, seconded by Mr. Layton for Municipal Maintenance to vacuum the manhole in the woods near the plant for an amount not to exceed \$3,922.00.

The grease trap ordinance needs revision so Mr. Shoemaker will prepare the changes.

A motion was made by Mr. Hathaway, seconded by Mr. Layton authorizing \$835.00 for Hitchner Welding to install an access door above the sand filters.

A motion was made by Mr. Robbins, seconded by Mr. Hathaway authorizing the purchase of a skimmer pump from Schreiber in the amount of \$1,000.00.

The purchase of auger brushes in the amount of \$1,606.00 from Franklin Miller was approved on a motion by Mr. Robbins, seconded by Mr. Layton.

The purchase of a new proprietary muffin monster for the County from JWC Environmental was moved by Mr. Layton, seconded by Mr. Hathaway. The amount of \$11,298.76 will be reimbursed by the County.

A motion was made by Mr. Hathaway, seconded by Mr. Layton to receive quotes for return pumps for an amount not to exceed \$7,000.00.

There are tools that are needed for the plant so quotes will be received and also look at state contract.

**Old Business**

None.

**New Business**

A motion to pay the bills with additions and minus one correction, was made by Mr. Robbins, seconded by Mr. Layton and a unanimous vote.

Resolution 2019-33

Closed session for the discussion of personnel was made by Mr. Robbins, seconded by Mr. Hathaway and a unanimous roll call vote.

A motion to return to open session was made by Mr. Layton, seconded By Mr. Robbins.

A motion was made by Mr. Robbins, seconded by Mr. Hathaway approving a 36% contribution toward costs for Labor Counsel.

There being no further business the meeting was adjourned at 8:01 pm.

Cynthia Dalessio  
Secretary