

**Woodstown Sewerage Authority  
Reorganization Minutes  
February 5, 2019**

The meeting is called in accordance with the Open Public Meetings Act by forwarding of the annual meeting notice to the South Jersey Times and Daily Journal and posting on the bulletin board in the Borough Hall foyer.

Members Present: Mark Robbins                               Michael Quinnette                               David Layton  
                                  John Hathaway                               Brett Rowand

Also Present: Cynthia Dalessio

Flag Salute

Swearing in of Brett Rowand

Open to Public

          There being no comment the public portion was closed.

#2019-1 Chairman Michael Quinnette, moved by Mr. Robbins, seconded by Mr. Hathaway followed by a unanimous vote of Authority members.

#2019-2 Vice-Chairman, Mark Robbins, moved by Mr. Hathaway, seconded by Mr. Layton followed by a unanimous vote of Authority members.

#2019-3 Secretary and Affirmative Action Officer Cynthia Dalessio and Deputy Secretary Melissa Fackler, moved by Mr. Robbins, seconded by Mr. Hathaway followed by a unanimous vote of Authority members.

#2019-4 Treasurer Shawn Glynn and Deputy Treasurer, Julie Dorsey, moved by Mr. Layton, seconded by Mr. Hathaway followed by a unanimous vote of Authority members.

#2019-5 Members Salary- Chairman \$1,800; Vice Chairman \$1,500 and Members \$1,200, moved by Mr. Layton, seconded by Mr. Hathaway followed by a unanimous vote of Authority members.

#2019-6 Professional Services-Auditor-Nick Petroni; Engineer- Erik Biermann of Sickels & Associates; Solicitor-Mark Shoemaker, Esq., and Risk Management Consultant David Strout, moved by Mr. Robbins, seconded by Mr. Hathaway followed by a unanimous vote of Authority members.

#2019-7 Designating Fulton Bank, Pennsville National Bank and the First National Bank of Elmer as depositories of all funds and check signers-Michael Quinnette, Mark Robbins, and Shawn Glynn, moved by Mr. Hathaway, seconded by Mr. Layton followed by a unanimous vote of Authority members.

#2019-8, Meeting Dates Third Tuesday and designating *South Jersey Times and Daily Journal* as official newspapers for notice purposes, moved by Mr. Robbins, seconded by Mr. Layton followed by a unanimous vote of Authority members.

#2019-09, Adopt the Borough of Woodstown Personnel Policy as our own, moved by Mr. Layton, seconded by Mr. Hathaway followed by a unanimous vote of Authority members.

#2019-10, User Rate Guide, \$425.00 Basic Solid Charge plus 60% of most recent water bill, moved by Mr. Layton, seconded by Mr. Robbins followed by a unanimous vote of Authority members.

#2019-11, JIF Fund Commissioner, David Layton, Claims Coordinator, Cynthia Dalessio and Safety Coordinator Jena Dolbow, moved by Mr. Robbins, seconded by Mr. Hathaway followed by a unanimous vote of Authority members.

#2019-12, Cash Management Plan, moved by Mr. Layton, seconded by Mr. Robbins followed by a unanimous vote of Authority members.

#2019-13, Amending the capital budget was moved by Mr. Robbins, seconded by Mr. Hathaway followed by a unanimous vote of the Authority members.

Authorize the purchase of a magnetic flow meter in an amount not to exceed \$5,000.00 was moved by Mr. Layton, seconded by Mr. Robbins.

There being no further business the meeting was adjourned at 6:06 PM.

Cynthia Dalessio  
Secretary