

**WOODSTOWN BOROUGH COUNCIL
REGULAR MEETING MINUTES
March 8, 2022**

Sunshine Statement:

“The regular meeting of the Borough Council of the Borough of Woodstown, County of Salem was held at 7:00 PM in the Borough Hall in accordance by noticing the South Jersey Times and the Daily Journal and posting on the Borough Website in compliance with the Sunshine Law NJSA 10:4-5 to 10:4-21.”

- **Roll Call – Bobbitt, Hackett, Hiles, Hyman, Nixon, Mayor Dietrich**
- **Absent – Merkle**
- **Others Present – Joe DiNicola (Solicitor), Cynthia Dalessio (Clerk), John Hitchner (Deputy Clerk), Erik Biermann (Engineer), Ryan DeFalco (Police Chief), Jud Moore (CFO), Wesley “Buster” Burden (Resident), Harry Vanaman (Public Works), Mike Quinnette (Sewer Authority) and Deanna Miller, Brett DuBois, Shannon DuBois-Brody and Chris Snyder representing the Board of Education.**

Flag Salute:

The meeting was called to order at 7:00 pm and Mayor Dietrich led Council in the flag salute.

Public Comments:

The meeting was opened for public comment. Deanna Miller of the high school’s Agriculture Department gave a presentation regarding the property at 188 East Millbrooke Ave which they were hoping the Borough would donate to them. They plan to use the property as a “land lab” where students can get out and really experience agricultural activities from start to finish. They explained their 3 phase plan for using the land to educate the students.

Council discusses an inquiry from a local Eagle Scout to place an “owl house” on the property. Council decides that it would conflict with plans for the property, but approved the placement of the owl house at Garrison Park.

Council suggests that a plaque honoring Earle Walker be placed on the property as he generously donated this property to the Borough. Council felt this would be a use of his land which Mr. Walker would have appreciated.

Being as no more members of the public wished to speak, Mayor Dietrich closed the public portion.

RESOLUTION 2022-37

Ms. Bobbitt makes a motion to approve Resolution 2022-37 donating the property at 188 East Millbrooke Ave to the Woodstown-Pilesgrove Regional Board of Education. Motion is seconded by Mr. Hackett and approve 5-0 with a roll call vote.

Minutes:

Mr. Hiles made a motion to approve the 2/22/2022 regular meeting minutes. Motion was seconded by Ms. Bobbitt and the motion carries with a unanimous vote; 5-0

Solicitor’s Report:

Solicitor DiNicola informs Council that he has nothing new to report during open session.

Finance:

Mr. Hiles makes a motion to approve the bill list totaling \$99,981.96. Mr. Hackett seconds the motion and the motion carries 5-0 with a voice vote.

Council reviews the annual Tac Collector’s report for 2021.

Public Safety:

Chief DeFalco reviews the Police Department report with Council. He discusses with Council keeping the old Crown Victoria and utilizing it for training, etc as a means to keep miles off the police cruisers.

Utilities:

Engineer Biermann informs Council that the plans for Marlton Rd have been sent to South Jersey Gas to review for consistency with their lines and for a mark-up. He is still waiting on the

mark-up for East Grant. The survey for Howard Ave is scheduled to begin. Notices need to be distributed to residents. The Mayor and Councilwoman Hyman agree to distribute the notices.

Council reviews the water report.

Mike Quinnette, Chairman of the Sewer Authority, addresses Council. He has been discussing the interlocal agreement with Councilman Hackett, CFO Moore, and Mrs. Dalessio. Chairman Quinnette is requesting the paperwork to memorialize the agreement. He is requesting the data for the agreement and stated that their Solicitor will draft it accordingly. Mr. Hackett instructs CFO Moore to place this on the “front burner” and that Council and the Authority will pass mirroring resolutions when it is finalized.

Streets and Roads:

RESOLUTION 2022-38

Chief DeFalco discusses adding surplus police equipment to the sale of the Public Works vehicles. Council agrees.

Mrs. Hyman makes a motion to approve Resolution 2022-38 with the addition of surplus police equipment. Motion is seconded by Mr. Hiles and approved with a 5-0 roll call vote.

Council discusses going out for RFP’s for the Safe Routes to School project. Mrs. Hyman makes a motion to initiate the RFP process. Motion is seconded by Ms. Bobbitt and approved 5-0 with a voice vote.

Council decides that Mrs. Hyman and Mr. Hiles will do the evaluations of the RFP’s after they are received.

General Government:

Solicitor DiNicola explains that the Borough needs an enabling ordinance in order to give Council the authority to issue Payment-In-Lieu-Of-Taxes (PILOT) agreements.

ORDINANCE 2022-03

Mrs. Nixon makes a motion to approve Ordinance 2022-03, and ordinance enabling Council to sign PILOT agreements, on first reading. Motion is seconded by Mr. Hackett and approve 5-0 with a roll call vote.

Health, Recreation, and Open Space:

The Clerk informs Council that the rabies clinic went well and that we had the largest turnout we have had in years.

Council discusses a resident complaint regarding broken trash and recycle carts. Deputy Clerk Hitchner had suggested swapping them out for less broken ones which are being utilized by the Public Works department or the resident would have to purchase new ones. Council agrees and instructs Mr. Vanaman to take care of it.

Clerk Dalessio informs Council that we will need a shipment of new cans soon. The Borough had requested to Logan Township and other municipalities multiple times over the past 2 years seeking someone to split the can order with. The goal was to reduce shipping cost burdens. No other local municipalities are in need of cans at this time. Mrs. Dalessio requests from public works a count of the number of cans in inventory.

Council discusses doing the purchase as a capital ordinance.

Council inquired about the Bailey Street townhome project and what they will be doing with their refuse and recyclables. Deputy Clerk Hitchner stated he would look into it and discuss with the Planning Board Engineer.

General Discussion:

Council instructs Deputy Clerk Hitchner to inform the Planning Board that their budget for the year is \$12,000.

RESOLUTION 2022-39

Mr. Hiles makes a motion to approve Resolution 2022-38 entering into executive session. Motion is seconded by Mrs. Hyman and approve 5-0.

[Council enters executive session at 7:50 pm]

[Council exits executive session at 8:55 pm]

RESOLUTION 2022-40

Mrs. Hyman makes a motion to approve Resolution 2022-40 moving the public works laborer from part time to full time. Motion is seconded by Ms. Bobbitt and approved 4-0 with Mr. Hiles abstaining.

RESOLUTION 2022-41

Mr. Hiles makes a motion to approve Resolution 2022-41 authorizing the signing of the redevelopment agreement with the brewery. Motion is seconded by Mrs. Hyman and approved 5-0 with a roll call vote.

Motion to Adjourn:

A motion to adjourn was made by Mr. Hiles at 9:05 pm. Motion is seconded by Mr. Hackett and approved 5-0.

Respectfully submitted,

John H. Hitchner III, Borough Deputy Clerk