

State Filing Year

2017

Note: This Budget document is for Fiscal Years Beginning Jan. 1, 2017 to Dec. 31, 2017

	<u>Start Year</u>		<u>End Year</u>
Fiscal Year	2017	–	2017

Authority Budget of:

Woodstown Sewerage Authority

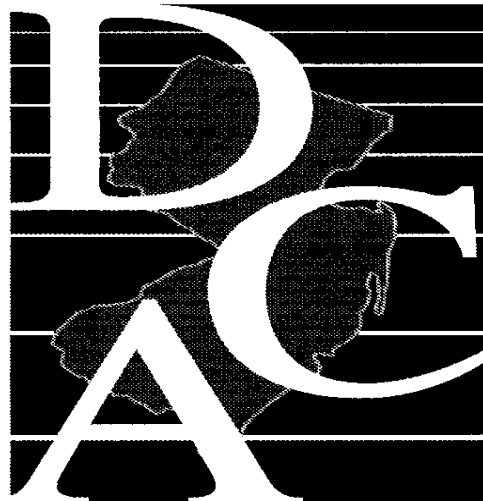
For the Period:

July 1, 2017 to June 30, 2018

www.authority.com

Authority Web Address

Department Of



**Community
Affairs**

Division of Local Government Services

2017 AUTHORITY BUDGET

Certification Section

2017

**Woodstown Sewerage
AUTHORITY BUDGET**

FISCAL YEAR: FROM July 1, 2017 TO June 30, 2018

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2017 PREPARER'S CERTIFICATION

Woodstown Sewerage

AUTHORITY BUDGET

FISCAL YEAR: FROM: July 1, 2017 **TO:** June 30, 2018

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	James R Hackett		
Title:	Treasurer		
Address:	PO Box 286, Woodstown, NJ 08098		
Phone Number:	856-769-2200	Fax Number:	856-769-4297
E-mail address	Hackett.j@comcast.net		

2017 APPROVAL CERTIFICATION

Woodstown Sewerage AUTHORITY BUDGET

FISCAL YEAR: **FROM:** July 1, 2017 **TO:** June 30, 2018

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Woodstown Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 18th day of April, 2017.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Cynthia Dalessio		
Title:	Secretary		
Address:	PO Box 286, Woodstown, NJ 08098		
Phone Number:	856-769-2200	Fax Number:	856-769-4297
E-mail address	woodstownclerk@comcast.net		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.historicwoodstown.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Cynthia Dalessio

Title of Officer Certifying compliance

Secretary

Signature

2017 AUTHORITY BUDGET RESOLUTION

Woodstown Sewerage

FISCAL YEAR: FROM: July 1, 2017 TO: June 30, 2018

WHEREAS, the Annual Budget and Capital Budget for the Woodstown Sewerage Authority for the fiscal year beginning, July 1, 2017 and ending, June 30, 2018 has been presented before the governing body of the Woodstown Sewerage Authority at its open public meeting of April 18, 2017; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 1,210,694.00, Total Appropriations, including any Accumulated Deficit if any, of \$ 1,210,694.00 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$410,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$410,000.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Woodstown Sewerage Authority, at an open public meeting held on April 18, 2017 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Woodstown Sewerage Authority for the fiscal year beginning, July 1, 2017 and ending, June 30, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Woodstown Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on June 20, 2017.

(Secretary's Signature)

(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Quinnette				
Robbins				
Layton				
Nowicki				
Pokrzywa				

2017 ADOPTION CERTIFICATION

Woodstown Sewerage

AUTHORITY BUDGET

FISCAL YEAR: **FROM:** July 1, 2017 **TO:** June 30, 2018

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Woodstown Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 20th day of, June, 2017.

Officer's Signature:			
Name:	Cynthia Dalessio		
Title:	Secretary		
Address:	PO Box 286, Woodstown, NJ 08098		
Phone Number:	856-769-2200	Fax Number:	856-769-4297
E-mail address	woodstownclerk@comcast.net		

2017 ADOPTED BUDGET RESOLUTION

**Woodstown Sewerage
AUTHORITY**

FISCAL YEAR: FROM: July 1, 2017 TO: June 30, 2018

WHEREAS, the Annual Budget and Capital Budget/Program for the Woodstown Sewerage Authority for the fiscal year beginning July 1, 2017 and ending, June 30, 2018 has been presented for adoption before the governing body of the Woodstown Sewerage Authority at its open public meeting of June 20, 2017; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 1,210,694.00, Total Appropriations, including any Accumulated Deficit, if any, of \$1,210,694.00 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$410,000.00 and Total Unrestricted Net Position planned to be utilized of \$410,000.00 and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Woodstown Sewerage Authority, at an open public meeting held on June 20, 2017 that the Annual Budget and Capital Budget/Program of the Woodstown Sewerage Authority for the fiscal year beginning, July 1, 2017 and, ending, June 30, 2018 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Secretary's Signature)

(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Quinnette				
Robbins				
Layton				
Nowicki				
Pokrzywa				

**2017 Woodstown Sewerage
AUTHORITY BUDGET**

Narrative and Information Section

2017 AUTHORITY BUDGET MESSAGE & ANALYSIS

Woodstown Sewerage

AUTHORITY BUDGET

FISCAL YEAR: FROM: TO:

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2017 proposed Annual Budget and make comparison to the 2016 adopted budget for each operation. Explain any variances over +/-10% (**As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%**) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

Administrative

Professional Fees decrease of \$5,000 – Solicitor is no longer required to attend every meeting
Health Benefits increase \$3,000 – rate increase and reallocation of health benefits costs to share employees

Cost of Providing Services

Operating Supplies decrease of \$3,000 budgeting a more realistic number as to prior years' actual costs
Machinery & Equipment increase of \$10,000 – sand filter air lifts require replacement
Construction/Improvements increase of \$5,000 – upgrade to traveling bridges
License/Permits decrease of \$3,000 – plant upgrade project recently completed, resulting in less permitting fees anticipated
Property Upkeep increase of \$7,000 – roof replacement on plant Morton Building

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (**As shown on budget page F-2 explain reason for change for each revenue changing more than 10%**) from the current year adopted budget.

The sewer minimum will not change this year. The increase in the budgeted anticipated revenue for sewer charges more accurately reflects the revenue realized in the prior year.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The local economy remains relatively stable. The proposed budget does not require any rate increases.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

Unrestricted Net Position is utilized to fund capital projects.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

None

6. The proposed budget must not reflect an anticipated deficit from 2017 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (**Prepare a response to deficits caused by the implementation of GASB 68**)

Not applicable.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

There are no proposed changes in the rate structure. Rate structure established by resolution 2014-20 dated April 15, 2014.

AUTHORITY CONTACT INFORMATION

2017

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Woodstown Sewerage Authority		
Federal ID Number:	21-60008048		
Address:	PO Box 286		
City, State, Zip:	Woodstown	NJ	08098
Phone: (ext.)	856-769-2200	Fax:	856-769-4297

Preparer's Name:	James R Hackett		
Preparer's Address:	PO Box 286		
City, State, Zip:	Woodstown	NJ	08098
Phone: (ext.)	856-769-2200 Ext 29	Fax:	856-769-4297
E-mail:	Hackett.j@comcast.net		

Chief Executive Officer:	Michael Quinnette		
Phone: (ext.)	856-769-2200	Fax:	856-769-4297
E-mail:			

Chief Financial Officer:	James R Hackett		
Phone: (ext.)	856-769-2200 Ext 29	Fax:	856-769-4297
E-mail:	Hackett.j@comcast.net		

Name of Auditor:	Nick L Petroni		
Name of Firm:	Petroni & Associates LLC		
Address:	102 West High Street		
City, State, Zip:	Glassboro	NJ	08028
Phone: (ext.)	856-881-1600 Ext 220	Fax:	856-282-1176
E-mail:	droller@petroni.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Woodstown Sewerage

FISCAL YEAR: FROM: July 1, 2017 TO: June 30, 2018

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 5
- 2) Provide the amount of total salaries and wages for calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: \$6900
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
6. Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? **(Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering)** Yes *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
7. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
8. Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **Yes. Zane Western Apparel LLC is owned by an employee's spouse (Dave Layton). The amount is not subject to competitive bidding since it is less than \$1000.** *If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
9. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
10. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **The Authority is entered into a shared service agreement with the Borough of Woodstown to supply all employees. The Borough Council determines all salary and benefit issues. The Sewerage Authority performs an annual review of these costs.**
11. Did the Authority pay for meals or catering during the current fiscal year? No *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

12. Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No If "yes," **attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.**
13. Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use No
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
14. Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes If "no," *attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
15. Did the Authority make any payments to current or former commissioners or employees for severance or termination? No If "yes," *attach explanation including amount paid.*
16. Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No If "yes," *attach explanation including amount paid.*
17. Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A **USDA Loans are direct purchases of bonds from the issue to the USDA. Issuers therefore do not have to post Official Statements or enter into continuing disclosure agreements because they are not publicly traded. Therefore, there is no obligation to post any continuing disclosure for those obligations.** If "no," *attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
18. Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No If "yes," *attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
19. Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No If "yes," *attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Woodstown Sewerage

FISCAL YEAR: FROM: July 1, 2017 TO: June 30, 2018

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2017, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2016, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2016 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2016 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period July 1, 2017 to June 30, 2018

Woodstown Sewerage Authority

to June 30, 2018

Name	Title	Average Hours per Week Dedicated to Position	Position					Reportable Compensation from Authority (W-2/ 1099)			Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body See note below	(1) Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
			Commissioner	Key Employee	Highest Compensated Employee	Former	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Base Salary/Stipend	Bonus									
1 David L. Layton	Commissioner		x				\$ 1,200			\$ 1,200	None	Council	\$ 4				\$ 1,200	
2 M Nowicki	Commissioner		x				1,200			1,200	None						1,200	
3 W. Pokrzywa	Commissioner		x				1,200			1,200	None						1,200	
4 M Quinnette	Chairman		x				1,800			1,800	None						1,800	
5 Mark Robbins	Commissioner		x				1,500			1,500	None						1,500	
6 David Layton	Plant Operator			X						0	Woodstown	Plant Operator	40	59,592	26,280		85,872	
7 Frank Mitchell	PW Supervisor			X						0	Woodstown	Super PW	40	72,132	30,150		102,282	
8 James Hackett	Treasurer			X						0	Woodstown, Oldmans	CFO	25	37,548	28,160		65,708	
9 Cynthia Dalessio	Secretary			x						0	Woodstown	Clerk	20	40,000	3,600		43,600	
10										0							0	
11										0							0	
12										0							0	
13										0							0	
14										0							0	
15										0							0	
Total:							<u>\$ 6,900</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 6,900</u>				<u>\$ 209,272</u>	<u>\$ 88,190</u>	<u>\$ 304,362</u>

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Woodstown Sewerage Authority
For the Period July 1, 2017 to June 30, 2018

	Annual Cost		# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget					
Active Employees - Health Benefits - Annual Cost							
Single Coverage		\$ -			\$ -	\$ -	#DIV/0!
Parent & Child		-			-	-	#DIV/0!
Employee & Spouse (or Partner)		-			-	-	#DIV/0!
Family		-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)						-	#DIV/0!
Subtotal	0		0			-	#DIV/0!
Commissioners - Health Benefits - Annual Cost							
Single Coverage		-			-	-	#DIV/0!
Parent & Child		-			-	-	#DIV/0!
Employee & Spouse (or Partner)		-			-	-	#DIV/0!
Family		-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)						-	#DIV/0!
Subtotal	0		0			-	#DIV/0!
Retirees - Health Benefits - Annual Cost							
Single Coverage		-			-	-	#DIV/0!
Parent & Child		-			-	-	#DIV/0!
Employee & Spouse (or Partner)		-			-	-	#DIV/0!
Family		-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)						-	#DIV/0!
Subtotal	0		0			-	#DIV/0!
GRAND TOTAL	0	\$ -	0		\$ -	\$ -	#DIV/0!

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes or No

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Paid through Shared Service with Borough of Woodstown

Schedule of Accumulated Liability for Compensated Absences

Woodstown Sewerage Authority

For the Period July 1, 2017 to June 30, 2018

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

x

*Legal Basis for Benefit
(check applicable items)*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
Not applicable - Employees of The Borough of Woodstown					

Total liability for accumulated compensated absences at beginning of current year \$ -

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

Woodstown Sewerage Authority

For the Period

July 1, 2017

to

June 30, 2018

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority
Borough of Woodstown	Woodstown Sewerage Authority	Employees and all related fringe benefits are provided by the Borough of Woodstown		2/28/2006	None	\$ 452,400

If No Shared Services X this Box

**2017 Woodstown Sewerage
AUTHORITY BUDGET**

Financial Schedules Section

SUMMARY

Woodstown Sewerage Authority
For the Period July 1, 2017 to June 30, 2018

	FY 2017 Proposed Budget						FY 2016 Adopted Budget	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>	
	Operation					Total All Operations	Total All Operations	All Operations	All Operations	
	Sewer	#2	N/A	N/A	N/A	N/A				
REVENUES										
Total Operating Revenues	\$ 1,210,694	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,210,694	\$ 1,189,746	\$ 20,948	1.8%
Total Non-Operating Revenues	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Anticipated Revenues	1,210,694	-	-	-	-	-	1,210,694	1,189,746	20,948	1.8%
APPROPRIATIONS										
Total Administration	132,000	-	-	-	-	-	132,000	131,850	150	0.1%
Total Cost of Providing Services	979,000	-	-	-	-	-	979,000	958,200	20,800	2.2%
Total Principal Payments on Debt Service in Lieu of Depreciation	44,720	-	-	-	-	-	44,720	43,785	935	2.1%
Total Operating Appropriations	1,155,720	-	-	-	-	-	1,155,720	1,133,835	21,885	1.9%
Total Interest Payments on Debt	54,974	-	-	-	-	-	54,974	55,911	(937)	-1.7%
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	54,974	-	-	-	-	-	54,974	55,911	(937)	-1.7%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	1,210,694	-	-	-	-	-	1,210,694	1,189,746	20,948	1.8%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	1,210,694	-	-	-	-	-	1,210,694	1,189,746	20,948	1.8%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Revenue Schedule

Woodstown Sewerage Authority

For the Period July 1, 2017 to June 30, 2018

	FY 2017 Proposed Budget						FY 2016 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Operation #2	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
							Total All Operations	Total All Operations	All Operations
OPERATING REVENUES									
<i>Service Charges</i>									
Residential	1073694					\$ 1,073,694	\$ 1,064,746	\$ 8,948	0.8%
Business/Commercial	137000					137,000	125,000	12,000	9.6%
Industrial						-	-	-	#DIV/0!
Intergovernmental						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Service Charges	1,210,694	-	-	-	-	1,210,694	1,189,746	20,948	1.8%
<i>Connection Fees</i>									
Residential						-	-	-	#DIV/0!
Business/Commercial						-	-	-	#DIV/0!
Industrial						-	-	-	#DIV/0!
Intergovernmental						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Connection Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Parking Fees</i>									
Meters						-	-	-	#DIV/0!
Permits						-	-	-	#DIV/0!
Fines/Penalties						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Total Other Revenue	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Revenues	1,210,694	-	-	-	-	1,210,694	1,189,746	20,948	1.8%
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Total Other Non-Operating Revenue	-	-	-	-	-	-	-	-	#DIV/0!
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned						-	-	-	#DIV/0!
Penalties						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Interest	-	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Revenues	-	-	-	-	-	-	-	-	#DIV/0!
TOTAL ANTICIPATED REVENUES	\$ 1,210,694	\$ -	\$ -	\$ -	\$ -	\$ 1,210,694	\$ 1,189,746	\$ 20,948	1.8%

Prior Year Adopted Revenue Schedule

Woodstown Sewerage Authority

FY 2016 Adopted Budget

	Operation						Total All Operations
	Sewer	#2	N/A	N/A	N/A	N/A	
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	\$ 1,064,746						\$ 1,064,746
Business/Commercial	125,000						125,000
Industrial							-
Intergovernmental							-
Other							-
Total Service Charges	1,189,746	-	-	-	-	-	1,189,746
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	-	-	-	-	-	-	-
Total Operating Revenues	1,189,746	-	-	-	-	-	1,189,746
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Total Other Non-Operating Revenues	-	-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>							
Interest Earned							-
Penalties							-
Other							-
Total Interest	-	-	-	-	-	-	-
Total Non-Operating Revenues	-	-	-	-	-	-	-
TOTAL ANTICIPATED REVENUES	\$ 1,189,746	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,189,746

Appropriations Schedule

Woodstown Sewerage Authority

For the Period July 1, 2017 to June 30, 2018

	FY 2017 Proposed Budget						FY 2016 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Operation					Total All	Total All	All Operations	All Operations
	Sewer	#2	N/A	N/A	N/A	N/A	Operations	Operations	Operations
OPERATING APPROPRIATIONS									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 54,500					\$ 54,500	\$ 53,500	\$ 1,000	1.9%
Fringe Benefits	27,400					27,400	24,150	3,250	13.5%
Total Administration - Personnel	81,900	-	-	-	-	81,900	77,650	4,250	5.5%
<i>Administration - Other (List)</i>									
Professional Fees	35,000					35,000	40,000	(5,000)	-12.5%
Office Expenses	15,100					15,100	14,200	900	6.3%
Type in Description						-	-	-	#DIV/0!
Type in Description						-	-	-	#DIV/0!
Miscellaneous Administration*						-	-	-	#DIV/0!
Total Administration - Other	50,100	-	-	-	-	50,100	54,200	(4,100)	-7.6%
Total Administration	132,000	-	-	-	-	132,000	131,850	150	0.1%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	253,000					253,000	253,000	-	0.0%
Fringe Benefits	126,000					126,000	120,200	5,800	4.8%
Total COPS - Personnel	379,000	-	-	-	-	379,000	373,200	5,800	1.6%
<i>Cost of Providing Services - Other (List)</i>									
Communication	4,000					4,000	4,000	-	0.0%
Education	4,000					4,000	4,000	-	0.0%
Vehicle Expenses	12,000					12,000	12,000	-	0.0%
See Attached Listing	\$580,000					580,000	565,000	15,000	2.7%
Miscellaneous COPS*						-	-	-	#DIV/0!
Total COPS - Other	600,000	-	-	-	-	600,000	585,000	15,000	2.6%
Total Cost of Providing Services	979,000	-	-	-	-	979,000	958,200	20,800	2.2%
Total Principal Payments on Debt Service in Lieu of Depreciation	44,720	-	-	-	-	44,720	43,785	935	2.1%
Total Operating Appropriations	1,155,720	-	-	-	-	1,155,720	1,133,835	21,885	1.9%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	54,974	-	-	-	-	54,974	55,911	(937)	-1.7%
Operations & Maintenance Reserve						-	-	-	#DIV/0!
Renewal & Replacement Reserve						-	-	-	#DIV/0!
Municipality/County Appropriation						-	-	-	#DIV/0!
Other Reserves						-	-	-	#DIV/0!
Total Non-Operating Appropriations	54,974	-	-	-	-	54,974	55,911	(937)	-1.7%
TOTAL APPROPRIATIONS	1,210,694	-	-	-	-	1,210,694	1,189,746	20,948	1.8%
ACCUMULATED DEFICIT									
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	1,210,694	-	-	-	-	1,210,694	1,189,746	20,948	1.8%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation	-	-	-	-	-	-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 1,210,694	\$ -	\$ -	\$ -	\$ -	\$ 1,210,694	\$ 1,189,746	\$ 20,948	1.8%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 57,786.00 \$ - \$ - \$ - \$ - \$ - \$ - \$ 57,786.00

Prior Year Adopted Appropriations Schedule

Woodstown Sewerage Authority

FY 2016 Adopted Budget

	Operation					Total All Operations
	Sewer	#2	N/A	N/A	N/A	
OPERATING APPROPRIATIONS						
<i>Administration - Personnel</i>						
Salary & Wages	\$ 53,500					\$ 53,500
Fringe Benefits	24,150					24,150
Total Administration - Personnel	77,650	-	-	-	-	77,650
<i>Administration - Other (List)</i>						
Professional Fees	40,000					40,000
Office Expenses	14,200					14,200
Type In Description						-
Type In Description						-
Miscellaneous Administration*						-
Total Administration - Other	54,200	-	-	-	-	54,200
Total Administration	131,850	-	-	-	-	131,850
<i>Cost of Providing Services - Personnel</i>						
Salary & Wages	253,000					253,000
Fringe Benefits	120,200					120,200
Total COPS - Personnel	373,200	-	-	-	-	373,200
<i>Cost of Providing Services - Other (List)</i>						
Communication	4,000					4,000
Education	4,000					4,000
Vehicle Expenses	12,000					12,000
See Attached Listing	\$565,000					565,000
Miscellaneous COPS*						-
Total COPS - Other	585,000	-	-	-	-	585,000
Total Cost of Providing Services	958,200	-	-	-	-	958,200
Total Principal Payments on Debt Service in Lieu of Depreciation	43,785	-	-	-	-	43,785
Total Operating Appropriations	1,133,835	-	-	-	-	1,133,835
NON-OPERATING APPROPRIATIONS						
Total Interest Payments on Debt	55,911	-	-	-	-	55,911
Operations & Maintenance Reserve						-
Renewal & Replacement Reserve						-
Municipality/County Appropriation						-
Other Reserves						-
Total Non-Operating Appropriations	55,911	-	-	-	-	55,911
TOTAL APPROPRIATIONS	1,189,746	-	-	-	-	1,189,746
ACCUMULATED DEFICIT						-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	1,189,746	-	-	-	-	1,189,746
UNRESTRICTED NET POSITION UTILIZED						
Municipality/County Appropriation	-	-	-	-	-	-
Other						-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 1,189,746	\$ -	\$ -	\$ -	\$ -	\$ 1,189,746

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 56,691.75 \$ - \$ - \$ - \$ - \$ - \$ 56,691.75

Woodstown Sewerage Authority

	2017	2016		
	Proposed	Current	<i>\$ Increase</i>	<i>% Increase</i>
	Budget	Year	<i>(Decrease)</i>	<i>(Decrease)</i>
		Final	<i>Proposed vs.</i>	<i>Proposed vs.</i>
		Budget	<i>Current Year</i>	<i>Current Year</i>
Cost of Operations - Operating Continued				
Sludge Disposal	80,000.00	\$80,000	\$0	0.00%
Chlorine/Chemicals	80,000.00	\$80,000	\$0	0.00%
Natural Gas	10,000.00	\$10,000	\$0	0.00%
Operating Supplies	15,000.00	\$18,000	(\$3,000)	-16.67%
Sewer Samples	12,000.00	\$13,000	(\$1,000)	-7.69%
Electricity	130,000.00	\$130,000	\$0	0.00%
Video Lines	10,000.00	\$10,000	\$0	0.00%
Machinery & Equipment Repairs	50,000.00	\$40,000	\$10,000	25.00%
Construction Improvements	25,000.00	\$20,000	\$5,000	25.00%
Miscellaneous	2,000.00	\$2,000	\$0	0.00%
Insurance	42,000.00	\$42,000	\$0	0.00%
License and Permits	12,000.00	\$15,000	(\$3,000)	-20.00%
Property Upkeep	12,000.00	\$5,000	\$7,000	140.00%
Plant Equipment	15,000.00	\$15,000	\$0	0.00%
Consulting Engineer	15,000.00	\$15,000	\$0	0.00%
Contracted Services	70,000.00	\$70,000	\$0	0.00%
Total Additional Operating Expenses Operations	\$580,000	\$565,000	\$15,000	2.65%

Debt Service Schedule - Principal

Woodstown Sewerage Authority

If Authority has no debt X this box

Fiscal Year Ending in

	Adopted Budget Year 2016	Proposed Budget Year 2017	<i>Fiscal Year Ending in</i>					Thereafter	Total Principal Outstanding
			2018	2019	2020	2021	2022		
<i>Sewer</i>									
USDA Harris Acres	\$ 5,671	\$ 5,792	\$ 5,916	\$ 6,042	\$ 6,171	\$ 6,303	\$ 6,438	\$ 272,357	\$ 309,019
USDA Treatment Plant	38,114	38,928	39,760	40,609	41,477	42,362	44,192	2,041,802	2,289,130
Type in Issue Name									-
Type in Issue Name									-
Total Principal	43,785	44,720	45,676	46,651	47,648	48,665	50,630	2,314,159	2,598,149
<i>Operation #2</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS	\$ 43,785	\$ 44,720	\$ 45,676	\$ 46,651	\$ 47,648	\$ 48,665	\$ 50,630	\$ 2,314,159	\$ 2,598,149

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating			
Year of Last Rating			

Debt Service Schedule - Interest

Woodstown Sewerage Authority

If Authority has no debt X this box

Fiscal Year Ending in

	Adopted Budget Year 2016	Proposed Budget Year 2017	2018	2019	2020	2021	2022	Thereafter	Total Interest Payments Outstanding
<i>Sewer</i>									
USDA Harris Acres	\$ 6,658	\$ 6,536	\$ 6,412	\$ 6,286	\$ 6,157	\$ 6,025	\$ 5,891	\$ 97,481	\$ 134,788
USDA Treatment Plant	49,253	48,438	47,607	46,757	45,890	45,004	43,175	796,679	1,073,550
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	55,911	54,974	54,019	53,043	52,047	51,029	49,066	894,160	1,208,338
<i>Operation #2</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ 55,911	\$ 54,974	\$ 54,019	\$ 53,043	\$ 52,047	\$ 51,029	\$ 49,066	\$ 894,160	\$ 1,208,338

Net Position Reconciliation

Woodstown Sewerage Authority
For the Period July 1, 2017 to June 30, 2018

FY 2017 Proposed Budget

	Operation					Total All Operations
	Sewer	#2	N/A	N/A	N/A	
TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)	\$ 9,578,512					\$9,578,512
Less: Invested in Capital Assets, Net of Related Debt (1)	4,073,690					4,073,690
Less: Restricted for Debt Service Reserve (1)						-
Less: Other Restricted Net Position (1)	889,201					889,201
Total Unrestricted Net Position (1)	4,615,621	-	-	-	-	4,615,621
Less: Designated for Non-Operating Improvements & Repairs						-
Less: Designated for Rate Stabilization						-
Less: Other Designated by Resolution						-
Plus: Accrued Unfunded Pension Liability (1)						-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)						-
Plus: Estimated Income (Loss) on Current Year Operations (2)						-
Plus: Other Adjustments (attach schedule)						-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	4,615,621	-	-	-	-	4,615,621
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	410,000	-	-	-	-	410,000
Appropriation to Municipality/County (3)	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	410,000	-	-	-	-	410,000
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR (4)	\$ 4,205,621	\$ -	\$ -	\$ -	\$ -	\$ 4,205,621

- (1) Total of all operations for this line item must agree to audited financial statements.
 (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.
 (3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 57,786 \$ - \$ - \$ - \$ - \$ 57,786

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2017

Woodstown Sewerage

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2017 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

Woodstown Sewerage

FISCAL YEAR: FROM: July 1, 2017 TO: June 30, 2018

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Woodstown Sewerage Authority, on the 18th day of April, 2017.

OR

It is hereby certified that the governing body of the _____ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Cynthia Dalessio		
Title:	Secretary		
Address:	PO Box 286, Woodstown, NJ 08098		
Phone Number:	856-769-2200	Fax Number:	856-769-4297
E-mail address	woodstownclerk@comcast.net		

2017 CAPITAL BUDGET/PROGRAM MESSAGE

Woodstown Sewerage Authority

FISCAL YEAR: **FROM:** July 1, 2017 **TO:** June 30, 2018

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program? Yes

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority? Yes

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared? No

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules. Capital projects have no impact on the rates.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan. N/A

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan. N/A

Proposed Capital Budget

Woodstown Sewerage Authority

For the Period July 1, 2017 to June 30, 2018

		<i>Funding Sources</i>				
Estimated Total Cost		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Engineering	\$ 25,000	\$ 25,000				
Sewer Line Reconstruction	285,000	285,000				
Treatment Plant Upgrades	50,000	50,000				
Pump Station Rehabilitation	50,000	50,000				
Total	410,000	410,000	-	-	-	-
<i>Operation #2</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
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Total	-	-	-	-	-	-
<i>N/A</i>						
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Total	-	-	-	-	-	-
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Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
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Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 410,000	\$ 410,000	\$ -	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Woodstown Sewerage Authority

For the Period July 1, 2017 to June 30, 2018

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget					
		Year 2017	2018	2019	2020	2021	2022
<i>Sewer</i>							
Engineering	\$ 25,000	\$ 25,000					
Sewer Line Reconstruction	285,000	285,000					
Treatment Plant Upgrades	50,000	50,000					
Pump Station Rehabilitation	50,000	50,000					
Total	410,000	410,000	-	-	-	-	
<i>Operation #2</i>							
Type in Description	-	-					
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Total	-	-	-	-	-	-	
<i>N/A</i>							
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Total	-	-	-	-	-	-	
<i>N/A</i>							
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Total	-	-	-	-	-	-	
<i>N/A</i>							
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Total	-	-	-	-	-	-	
<i>N/A</i>							
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Type in Description	-	-					
Total	-	-	-	-	-	-	
TOTAL	\$ 410,000	\$ 410,000	\$ -	\$ -	\$ -	\$ -	

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Woodstown Sewerage Authority

For the Period July 1, 2017 to June 30, 2018

	Estimated Total Cost	Funding Sources																																		
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorizatio n	Capital Grants	Other Sources																														
<i>Sewer</i>																																				
Engineering	\$ 25,000	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 20%;"></td><td style="width: 20%; text-align: right;">\$ 25,000</td><td style="width: 20%;"></td><td style="width: 20%;"></td><td style="width: 20%;"></td><td style="width: 20%;"></td></tr> <tr><td></td><td style="text-align: right;">285,000</td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td style="text-align: right;">50,000</td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td style="text-align: right;">50,000</td><td></td><td></td><td></td><td></td></tr> <tr><td style="border-top: 1px solid black;">Total</td><td style="text-align: right; border-top: 1px solid black;">410,000</td><td style="text-align: right; border-top: 1px solid black;">410,000</td><td style="text-align: right; border-top: 1px solid black;">-</td><td style="text-align: right; border-top: 1px solid black;">-</td><td style="text-align: right; border-top: 1px solid black;">-</td></tr> </table>						\$ 25,000						285,000						50,000						50,000					Total	410,000	410,000	-	-	-
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Total	-	-	-	-	-																															
TOTAL	\$ 410,000	\$ 410,000	\$ -	\$ -	\$ -	\$ -																														
Total 5 Year Plan per CB-4	\$ 410,000																																			
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.																																		

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