

WOODSTOWN SEWERAGE AUTHORITY  
December 15, 2020

The regular meeting of the Woodstown Sewerage Authority was held by conference call in accordance with the notice sent to the South Jersey Times and Daily Journal and posted on the Borough website in compliance with the Sunshine Law NJSA 10:4-5 to 10:4-21.

The meeting was called to order by Chairman Quinnette.

The following members were present:

Dave Layton                  John Hathaway                  Brett Rowand                  Jesse Stemberger

Also Present: Cynthia Dalessio, Ralph Gardner, Erik Biermann, Marla Gaglione.

**Public Portion**

There being no comment the public portion was closed.

**Minutes**

Minutes of the November 17, 2020 meeting were approved on a motion by Mr. Hathaway, seconded by Mr. Rowand.

**Engineer's Report**

The Route 40 punch list is ongoing.

The Dickinson Street relining is completed and the video is being reviewed. Pierson will be providing a detail of their costs for the connection fee credit.

Video Pipe jetter caused a backup into a home which the homeowner ended up cleaning. A policy should be in place for these instances. It will be included in future projects that the contractor should have a plan in place or have Serv Pro clean it up.

Liberty/Spring Garden as built have been received and the final payment is being prepared.

\$194,000.00 DOT grant has been awarded for East Grant Street. Issues were found in the video and Mr. Biermann is preparing a report.

Equix has started work on the collection system. There is an addition to the bill list tonight to NJ DOT for \$130.00 for the road opening permits.

The connection application for 65 Auburn Road is being reviewed.

**Treasurer's Report**

The monthly reports and cash position were reviewed.

The Treasurer asked if the Authority can invest in CD's and she will look into it.

RESOLUTION 2020-21

Transfer resolution retroactive to April 1, 2020 was moved by Mr. Hathaway, seconded by Mr. Rowand and a unanimous roll call vote.

**Solicitor's Report**

The auditor's letter has been prepared.

Mrs. Gaglione is waiting for a list of businesses affected by the grease trap ordinance so she can send letters.

**Wastewater Report**

Essex has done the annual flow meter work.

Two UV modules have been rebuilt and two more have been shipped out.

**Old Business**

None.

**New Business**

RESOLUTION 2020-22

Refunding a tax sale amount due to bankruptcy was moved by Mr. Stemberger, seconded by Mr. Rowand and a unanimous roll call vote.

A motion was made by Mr. Hathaway, seconded by Mr. Stemberger to look into hiring an administrative/finance clerk for the sewer plant.

A motion to pay the bills with an addition was made by Mr. Hathaway, seconded by Mr. Rowand.

There being no further business the meeting was adjourned at 7:28 pm.

Cynthia Dalessio  
Secretary/Treasurer