

WOODSTOWN BOROUGH COUNCIL MINUTES

November 13, 2018

The regular meeting of the Borough Council of the Borough of Woodstown, County of Salem was held at 7:00 PM in the Borough Hall in accordance with the Annual Notice adopted January 2, 2018 advertised in the South Jersey Times and the Daily Journal posted in the Borough Hall Foyer in compliance with the Sunshine Law NJSA 10:4-5 to 10:4-21.

The meeting was called to order by Mayor, Don Dietrich followed by the flag salute.

The following members were present:

John Hall	Glenn Merkle
Joe Hiles	Bertha Hyman

The following members were absent:

Deb Tierno	Valerie Lacy
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Also Present:

Ray Mattson	Melissa Fackler
Karin Wood	Erik Biermann
Mike Quinnette	Albert Buzby
Shawn Glynn	Carolyn Layton
Adele Huskey	Ken Braxton

Public Portion

Mayor Don Dietrich read aloud a Veteran Proclamation to Mr. Albert Buzby and presented him with a certificate.

Carolyn Layton came to discuss the dumpsters on Bowen Ave. She presented Council with pictures of the appearance and the location. Mrs. Layton is worried they are too close to the sidewalks and are becoming a dumping spot for people passing by them. Mrs. Hyman will be talking to Frank Mitchell on Monday and having him ask the building owner to relocate the dumpsters closer to the building.

Ken Braxton from 395 Bailey Street came to discuss leaf pick-up and expressed his concern with the timing in between raking them to the line and the truck actually picking them up. He also wanted to touch base again on the amount of tractor trailers coming down Bailey Street. Mrs. Hyman will be reaching out to the County again to see if they can place a larger sign on Bailey for no tractor trailers.

Minutes

Approval of Council minutes from October 9, 2018 and October 23, 2018 was done on a motion by Mr. Hall and seconded by Mr. Hiles with a unanimous vote.

Solicitor's Report

Resolution 2018-70

A resolution authorizing the Chief Financial Officer to issue a refund of \$7,445.24 to 8 Woodstown, LLC due to an overpayment of taxes for the year 2017, as a result of a tax appeal was approved on a motion by Mr. Hiles and seconded by Mrs. Hyman followed by a unanimous roll call vote.

Mrs. Wood is reviewing the Ordinance for Emergency Management Office reimbursement for clean ups and should have a draft ready for the next meeting.

Mrs. Wood has sent the agreement for across the lake to Trident for the monitoring wells and they are reviewing. She hopes to have it back by next meeting for an action.

Finance

ORDINANCE 2018-11

BOND ORDINANCE AUTHORIZING THE REPLACEMENT OF WATER AND SEWER MAINS IN AND FOR THE BOROUGH OF WOODSTOWN, COUNTY OF SALEM, NEW JERSEY; APPROPRIATING THE SUM OF \$2,250,000.00 THEREFORE; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF WOODSTOWN, COUNTY OF SALEM, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$2,250,000.00; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING.

A motion to introduce Ordinance 2018-11 was done by Mr. Hall and seconded by Mr. Merkle followed by a unanimous roll call vote.

Resolution 2018-69

Resolution providing for the insertion of any special item of revenue in the budget for the Safe Routes to School Grant pursuant to N.J.S. 40A:4-87 (Chapter 159, P.L. 1948) was approved on a motion by Mr. Hall and seconded by Mr. Hiles followed by a unanimous roll call vote.

Resolution 2018-71

Resolution authorizing transfers to be made from the 2018 Budget of the Borough of Woodstown was approved on a motion by Mr. Hall and seconded by Mr. Hiles followed by a unanimous roll call vote.

Resolution 2018-72

Resolution authorizing transfers to be made from the 2018 Water Utility Budget of the Borough of Woodstown was approved on a motion by Mr. Hall and seconded by Mr. Hiles followed by a unanimous roll call vote.

Resolution 2018-73

Resolution establishing a written procedure for payment in lieu of tax (PILOTS) monitoring by the Tax Assessor was approved on a motion by Mr. Hall and seconded by Mr. Hiles followed by a unanimous roll call vote.

Best practices checklist was reviewed and deficiency.

A motion to hire Shawn Glynn as Finance Officer effective December 1, 2018 with a salary of \$38,000.00 per annum was done by Mr. Hall and seconded by Mrs. Hyman followed by a unanimous roll call vote.

Tax Collectors Report was presented for review.

Budget workshop will be 5:30 pm on 11/27/2018.

Public Safety

Police Report was presented for review.

Two Crossing Guards are out and Chief Mattson hopes the new part time employees in Public Works can help cover for them once they get trained.

November 26, 2018 Chief Mattson said is a tentative date for oral interviews for Sgt.

Utilities

We are still waiting to hear back about repaving Route 40 to Ashbrooke and Mr. Biermann sent a letter to South Jersey Gas with the County requirements.

Mr. Biermann is continuing to prepare the design plan for the water and sewer main repairs that need to be done on Route 40. He looked into placing the lines behind the curbs verses the roadway; however that does not save any money and could actually cost more.

Mr. Biermann requested authorization to advertise project within the next two weeks and receive bids. A motion to authorize Mr. Biermann to advertise and receive bids for Route 40 water main was done by Mr. Hiles and seconded by Mr. Merkle followed by a unanimous roll call vote.

DOT declined our request to lower the speed limit from 35 to 30 in front of the High School.

Streets and Roads

ORDINANCE 2018-10

A CAPITAL ORDINANCE AUTHORIZING THE BOROUGH OF WOODSTOWN, SALEM COUNTY, NEW JERSEY TO PURCHASE A NEW PICK-UP TRUCK AND SNOW PLOW AT A TOTAL COST NOT TO EXCEED \$30,000.00 AND APPROPRIATING THE SUM OF \$30,000.00 FROM CAPITAL FUNDS FOR FINANCING OF SUCH IMPROVEMENT.

Public hearing was opened and Mr. Quinnette asked for the amount and Mrs. Hyman stated \$30,000.00 and hearing no other comments the public portion was closed.

A motion to adopt Ordinance 2018-10 was done by Mrs. Hyman and seconded Mr. Hall followed by a unanimous roll call vote.

Resolution 2018-74

Resolution authorizing Mayor to sign agreement with McCormick Taylor for the design of Safe Routes to School program was done on a motion by Mrs. Hyman and seconded by Mr. Hiles followed by a unanimous roll call vote.

Resolution 2018-75

Resolution appointing Kirk Johnson as a Part Time Public Works Employee with an hourly rate of \$15.00 was approved on a motion by Mrs. Hyman and seconded by Mr. Merkle followed by a unanimous roll call vote.

Mayor Don Dietrich and Mrs. Hyman had a meeting with Freeholder Hessler from the County and they are willing to install solar powered crossing signs if the Borough purchases them. Each sign is around \$2,800.00 and the installed cost is \$10,000.00, two would be needed at each of the three crosswalks. This will be discussed at the next budget workshop.

General Government

A motion to authorize taking the JIF dividend of \$9,921.00 as a credit towards the 2019 assessment was done by Mr. Hiles and seconded by Mr. Hall followed by a unanimous vote.

Health, Recreation & Open Space

Allen Associates will be at the next Council meeting at 7:00pm on 11/27/2018 to compare health benefits to the State Plan

Paying the bills was approved on a motion by Mr. Hall and seconded by Mr. Hiles followed by unanimous vote.

A motion enter into closed session was made by Mr. Hiles and seconded by Mr. Merkle followed by a unanimous vote.

A motion to end closed session was done by Mr. Hall and seconded by Mr. Hiles followed by a unanimous vote.

There being no further business the meeting was adjourned 8:25 PM

Melissa Fackler, Deputy Clerk