

**REORGANIZATION MEETING  
MAYOR AND COUNCIL  
BOROUGH OF WOODSTOWN  
JANUARY 2, 2024**

The meeting was held in accordance with the notice of Reorganization Meeting adopted at a regular meeting of Borough Council and said notice was forwarded to the South Jersey Times and the Daily Journal and posted in the Borough Hall foyer.

**Invocation**

Reverend Timothy Joyce

**Oath of Office was administered to**

Joseph Hiles term expiring 12/31/2027  
James Hackett term expiring 12/31/2026  
Heather S. Bobbitt term expiring 12/31/2026

The meeting was called to order by Mayor Joseph Hiles.

**Council Present**

James Hackett            Glenn Merkle  
Bertha Hyman           Heather Bobbitt            Kristin Nixon

**Flag Salute**

**Open to Public**

**Election of Council President, Glenn Merkle**, on a motion by            and seconded by followed by a unanimous roll call.

**Council Committee appointments by the Mayor**

	<u>CHAIRPERSON</u>	<u>MEMBER</u>
Finance	Kristin Nixon	James Hackett
Public Safety	Glenn Merkle	Heather Bobbitt
General Government	Vacant	Kristin Nixon
Streets & Roads	Bertha Hyman	Vacant
Utilities	James Hackett	Bertha Hyman
Health, Recreation & Welfare	Heather Bobbitt	Glenn Merkle

**RESOLUTIONS**

**Meeting Dates and Official Newspaper, *SJ Times & Daily Journal***            2024-1  
Moved by            seconded by            followed by a unanimous roll call vote.

**Depositories of Borough Funds**            2024-2  
Moved by            seconded by            followed by a unanimous roll call vote.

**Interest on Borough Charges** 2024-3  
Moved by seconded by followed by a unanimous roll call vote.

**Municipal Improvement Search Officer, Cynthia Dalessio** 2024-4  
Moved by seconded by followed by a unanimous roll call vote.

**Clean Communities Coordinator, Cynthia Dalessio** 2024-5  
Moved by seconded by followed by a unanimous roll call vote.

**Professional Services** 2024-6  
Bowman & Co. - Auditor  
Joseph DiNicola, Jr. - Solicitor  
Erik Biermann of Sickels Associates - Engineer  
Jacci Vigilante Esq. – Prosecutor, Mid Salem County Municipal Court  
Mark Kargman Esq. - Public Defender, Mid Salem County Municipal Court  
Larry Maltman, of Land Engineering - Maintenance of Tax Map  
Mark Blauer of Blauer Associates Inc. - Grant Administrator  
Tom Narolewski of Barclay Insurance-JIF Risk Management Consultant  
Moved by seconded by followed by a unanimous roll call vote.

**Adopting Schedules for Payment for Developer Escrows** 2024-7  
Moved by seconded by followed by a unanimous roll call vote.

**Appointing Temporary QPA; Lois Yarrington,** 2024-8  
Moved by seconded by followed by a unanimous roll call vote.

**Joint Court Representative, Glenn Merkle** 2024-9  
and percentages; W-20, M-25%, E-24%, Q-12%, O-19%  
Moved by seconded by followed by a unanimous roll call vote.

**Appointing Deputy Court Administrator, Donna Tomasetti** 2024-10  
Moved by seconded by followed by a unanimous roll call vote.

**Joint Court MOU** 2024-11  
Moved by seconded by followed by a unanimous roll call vote

**Representative for Tax Appeal Hearings, Greg Busa** 2024-12  
Moved by seconded by followed by a unanimous roll call vote.

**Public Agency Compliance Officer (P.A.C.O.), Cynthia Dalessio** 2024-13  
Moved by seconded by followed by a unanimous roll call vote.

**Cash Management Plan** 2024-14  
Moved by seconded by followed by a unanimous roll call vote.

**Temporary Budget (by title only)** 2024-15  
Moved by seconded by followed by a unanimous roll call vote.

**Voorhees Animal Shelter** 2024-16  
Moved by seconded by followed by a unanimous roll call vote.

**Equal Employment Opportunity Compliance** 2024-17  
Moved by seconded by followed by a unanimous roll call vote.

**Solid Waste & Recycling Collection** 2024-18  
Moved by seconded by followed by a unanimous roll call vote.

**Payroll Services – Crouch & Co., LLC** 2024-19  
Moved by seconded by followed by a unanimous roll call vote.

**APPOINTMENT BY MAYOR**

**(One-year Appointments except as designated)**

Water Department Clerk	Cynthia Dalessio
Water Utility Operator	Donald Simons
Public Works Foreman	Harry Vanaman
Dog and Cat Registrar	Cynthia Dalessio
Dog Warden	Edmund Shimp
Zoning Officer	Rick Pfeffer
Certified Recycling Professional	Cynthia Dalessio
Crossing Guards	Debra Schultz Brett Boone Elizabeth Palmer Kirk Johnson

Additional Alternate Crossing Guards	Lisa Hickman Melissa Hadlock Regina Leonardi Melody Reese Harry Vanaman James Hickman
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Housing Officer	Edward Ramsay
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Deputy Emergency Management Coordinator A	Joe Gebley
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The above appointments were approved by Council and moved by seconded by followed by a unanimous vote.

**(Term Appointments by Mayor)**

**Planning Board**

Joseph Hiles, Class I Member	4 year ending 12/31/27
Shane Godshall, Class II Member	1 year ending 12/31/24
Glenn Merkle, Class III Member	1 year ending 12/31/24
Thomas Hollinger, Class IV Member	4 year ending 12/31/27

Lawrence Haines, Alternate #3 2 year ending 12/31/25  
Jennifer Dubler, Alternate #4 2 year ending 12/31/25  
Moved by seconded by followed by a unanimous vote.

**Shade Tree Committee**

Fran Grenier 1 year ending 12/31/24  
Ora Kokol 1 year ending 12/31/24  
Jean Jack 1 year ending 12/31/24  
Heather Bobbitt– Council Liaison 1 year ending 12/31/24  
Moved by seconded by followed by a unanimous vote.

**Joint Environmental Commission**

Lindsay Thies 3 year ending 12/31/26  
Vacant 3 year ending 12/31/26  
Vacant – Alternate 1 year ending 12/31/24  
Heather Bobbitt – Council Liaison 1 year ending 12/31/24

**Historic Preservation Commission**

Lorraine Pfeffer – Class C 4 year ending 12/31/27  
Michelle Callen Shea Alternate #1 2 year ending 12/31/25  
Moved by seconded by followed by a unanimous vote.

**Reliance Fire Company Officers**

Brian Facemyer	Chief	12/31/2024
Dan Evans	1 <sup>st</sup> Assistant Chief	12/31/2024
Michael Gonnelli	2 <sup>nd</sup> Assistant Chief	12/31/2024
Larry Coffman, Jr.	3 <sup>rd</sup> Assistant Chief	12/31/2024
Robert Scardino	Captain 1	12/31/2024
Vacant	Captain 2	12/31/2024
Albert Goforth	President	12/31/2024
Dwayne Donelson	Vice President	12/31/2024
Tim Pankok	Company Treasurer	12/31/2024
Jeffrey Bowling	Budget Treasurer	12/31/2024
Dan Evans	Secretary	12/31/2024

**Sewerage Authority Member**, Donald Dietrich, appointed for a five year term ending January 31, 2029 on a motion by seconded by followed by a unanimous vote.

**Solid Waste Advisory Council**, Heather Bobbitt, appointed for a 1 year term ending January 10, 2025 motion by seconded by followed by a unanimous vote.

There being no further business, the meeting was adjourned at p.m., on a motion by and seconded by followed by a unanimous vote.

Cynthia Dalessio  
Borough Clerk