

**WOODSTOWN BOROUGH COUNCIL
REORGANIZATION MEETING MINUTES
January 3, 2022**

Sunshine Statement:

“The regular meeting of the Borough Council of the Borough of Woodstown, County of Salem was held at 7:00 PM in the Borough Hall in accordance by noticing the South Jersey Times and the Daily Journal and posting on the Borough Website in compliance with the Sunshine Law NJSA 10:4-5 to 10:4-21.”

Flag Salute:

The meeting was called to order at 7:00 pm and Mayor Dietrich led Council in the flag salute.

Invocation:

Pastor Samuel Mountain lead the invocation.

Oaths of Office:

Newly elected Councilwoman Kristin Nixon takes her oath of office. She was sworn in by Emily A. McDonough Esq.

Re-elected Councilman Glenn Merkle was sworn in by County Commissioner Mickey Ostrum.

- **Roll Call – Bobbit, Hackett, Hiles, Hyman, Merkle, Nixon, Mayor Dietrich**
- **Absent – None**
- **Others Present – Joe Di Nicola (Solicitor), Cynthia Dalessio (Clerk), John Hitchner (Deputy Clerk), Erik Biermann (Engineer), Pastor Samuel Mountain, Commissioner Mickey Ostrum (County Commissioner), Emily A. McDonough Esq., various members of the public**

Public Comments:

The meeting was opened for public comment. County Commissioner Ostrum thanks the Council for all their hard work and wishes them good luck in 2022.

Being as no more members of the public wished to speak, the public portion of the meeting was closed.

Council President Nominations:

Mr. Hackett makes a motion to nominate Glenn Merkle as Council President. Motion is seconded by Ms. Bobbitt and approved 6-0.

Mayor’s Committee Appointments:

	<u>CHAIRPERSON</u>	<u>MEMBER</u>
Finance	Joe Hiles	James Hackett
Public Safety	Glenn Merkle	Heather Bobbitt
General Government	Kristin Nixon	Glenn Merkle
Streets & Roads	Bertha Hyman	Kristin Nixon
Utilities	James Hackett	Joe Hiles
Health, Recreation & Welfare	Heather Bobbitt	Bertha Hyman

Council reviews the Mayoral appointments for 2022. There are no objections.

Resolutions:

Meeting Dates and Official Newspaper, SJ Times & Daily Journal **2022-1**
Moved by: Mr. Hackett **Seconded by: Mr. Merkle**
Motion is passed with a unanimous roll call vote.

Depositories of Borough Funds **2022-2**
Moved by: Mr. Hiles **Seconded by: Ms. Bobbitt**
Motion is passed with a unanimous roll call vote.

Interest on Borough Charges **2022-3**
Moved by: Mr. Hackett **Seconded by: Mr. Merkle**
Motion is passed with a unanimous roll call vote.

Municipal Improvement Search Officer, Cynthia Dalessio	2022-4
Moved by: <i>Mr. Hackett</i> Seconded by: <i>Mrs. Hyman</i> <i>Motion is passed with a unanimous roll call vote.</i>	
Registrar of Vital Statistics, Cynthia Dalessio	2022-5
Moved by: <i>Ms. Bobbitt</i> Seconded by: <i>Mrs. Hyman</i> <i>Motion is passed with a unanimous roll call vote.</i>	
Professional Services	2022-6
<ul style="list-style-type: none"> • Bowman & Co. - Auditor • Joseph DiNicola, Jr. - Solicitor • Erik Biermann of Sickels Associates - Engineer • Niki Trunk Esq. – Prosecutor, Mid Salem County Municipal Court • Jason Pollack Esq. - Public Defender, Mid Salem County Municipal Court • Larry Maltman, of Land Engineering - Maintenance of Tax Map • Mark Blauer of Blauer Associates Inc. - Grant Administrator • David Strout of Cettei & Connell Insurance - JIF Risk Management Consultant 	
Moved by: <i>Mr. Merkle</i> Seconded by: <i>Mrs. Hyman</i> <i>Motion is passed with a unanimous roll call vote.</i>	
Adopting Schedules for Payment for Developer Escrows	2022-7
Moved by: <i>Mr. Hiles</i> Seconded by: <i>Ms. Bobbitt</i> <i>Motion is passed with a unanimous roll call vote.</i>	
Contact for Employment Practices Liability; Cynthia Dalessio, Kristin Nixon and Glenn Merkle	2022-8
Moved by: <i>Mr. Hiles</i> Seconded by: <i>Mrs. Hyman</i> <i>Motion is passed with a unanimous roll call vote.</i>	
Joint Court Representative; Glenn Merkle	2022-9
Percentages; W-20, M-25%, E-25%, Q-12%, O-18%	
Moved by: <i>Mr. Hackett</i> Seconded by: <i>Ms. Bobbitt</i> <i>Motion is passed with a unanimous roll call vote.</i>	
Representative for Tax Appeal Hearings, Greg Busa	2022-10
Moved by: <i>Mr. Hiles</i> Seconded by: <i>Mrs. Hyman</i> <i>Motion is passed with a unanimous roll call vote.</i>	
Public Agency Compliance Officer (P.A.C.O.); Cynthia Dalessio	2022-11
Moved by: <i>Mr. Merkle</i> Seconded by: <i>Mrs. Hyman</i> <i>Motion is passed with a unanimous roll call vote.</i>	
JIF Fund Commissioner; Kristin Nixon	2022-12
Moved by: <i>Mr. Hackett</i> Seconded by: <i>Ms. Bobbitt</i> <i>Motion is passed with a unanimous roll call vote.</i>	
HIF Fund Commissioner; Joseph Hiles	2022-13
Moved by: <i>Mr. Hackett</i> Seconded by: <i>Mrs. Hyman</i> <i>Motion is passed with a unanimous roll call vote.</i>	
Reappointing Tax Collector, Suzanne Pierce	2022-14
Moved by: <i>Mr. Hiles</i> Seconded by: <i>Mrs. Hyman</i> <i>Motion is passed with a unanimous roll call vote.</i>	
Cash Management Plan	2022-15
Moved by: <i>Mr. Hiles</i> Seconded by: <i>Ms. Bobbitt</i> <i>Motion is passed with a unanimous roll call vote.</i>	
Temporary Budget (by title only)	2022-16
Moved by: <i>Mr. Hiles</i> Seconded by: <i>Mr. Hackett</i> <i>Motion is passed with a unanimous roll call vote.</i>	

Joint Court MOU **2022-17**
Moved by: *Mr. Merkle* **Seconded by:** *Ms. Bobbitt*
Motion is passed with a unanimous roll call vote.

Voorhees Animal Shelter **2022-18**
Moved by: *Mr. Hackett* **Seconded by:** *Mr. Hiles*
Motion is passed with a unanimous roll call vote.

Mayoral Appointments:
(One-year Appointments except as designated)

Water Department Clerk	Cynthia Dalessio
Water Utility Operator	Donald Simons
Public Works Foreman	Harry Vanaman
Dog and Cat Registrar	Cynthia Dalessio
Dog Warden	Edmund Shimp
Housing Officer (January & February Only)	Frank Mitchell
Zoning Officer	Rick Pfeffer
Recycling Coordinator	Cynthia Dalessio
Crossing Guards	Debra Schultz
	Brett Boone
	Elizabeth Palmer
	Kirk Johnson
Additional Alternate Crossing Guards	Lisa Hickman
	James Hickman
Deputy Emergency Management Coordinator	Joe Gebely

Moved by: *Mr. Merkle* **Seconded by:** *Mrs. Hyman*
Motion is passed with a unanimous roll call vote.

Planning Board

Donald Dietrich, Class I Member	1 year term ending 12/31/22
Shane Godshall, Class II Member	1 year term ending 12/31/22
Glenn Merkle, Class III Member	1 year term ending 12/31/22
Jesse Stemberger, Class IV Member	4 year term ending 12/31/25
Valerie Lacy, Alternate #3	2 year term ending 12/31/23
Burnett Hyman, Alternate #4	2 year term ending 12/31/23

Moved by: *Mr. Hiles* **Seconded by:** *Ms. Bobbitt*
Motion is passed with a unanimous roll call vote, 5-0 with Mrs. Hyman abstaining.

Shade Tree Committee

Fran Grenier	1 year ending 12/31/2022
Ora Kokol	1 year ending 12/31/2022
Jean Jack	1 year ending 12/31/2022
Heather Bobbitt– Council Liaison	1 year ending 12/31/2022

Moved by: *Mr. Hiles* **Seconded by:** *Mr. Merkle*
Motion is passed with a unanimous roll call vote.

Historic Preservation Commission

Cheryl Valente, Class B	4 year ending 12/31/2025
Steve Parker, Class C	4 year ending 12/31/2025
Michelle Shea, Alternate #1	2 year ending 12/31/2023
Emily Grenier Alternate #2	

Moved by: *Mr. Hackett* **Seconded by:** *Ms. Bobbitt*
Motion is passed with a unanimous roll call vote.

Reliance Fire Company Officers

Brian Facemyer	Chief	12/31/2022
Jeffrey Bowling, Jr.	1 st Assistant Chief	12/31/2022
David Butler	2 nd Assistant Chief	12/31/2022

Michael Gonnelli	3 rd Assistant Chief	12/31/2022
Dan Evans	Captain 1	12/31/2022
Will Wooten	Captain 2	12/31/2022
Robert Scardino	President	12/31/2022
Dwayne Donelson	Vice President	12/31/2022
David Butler	Company Treasurer	12/31/2022
Jeffrey Bowling	Budget Treasurer	12/31/2022
Tim Pankok	Secretary	12/31/2022

Mayor Dietrich reads off the names of the Fire Department members and thanks them for their great service to the community.

Sewerage Authority Member; Michael Quinnette,

Appointed for a five year term ending January 31, 2027

Moved by: Mr. Hackett Seconded by: Ms. Bobbitt

Motion is passed with a unanimous roll call vote.

Solid Waste Advisory Council; Heather Bobbitt

Appointed for a 1 year term ending December 31, 2022

Moved by: Mr. Merkle Seconded by: Mrs. Hyman

Motion is passed with a unanimous roll call vote.

Authorize Mayor to sign contract with Casa Payroll Services, LLC for the year 2022

Moved by: Mr. Hackett Seconded by: Mr. Hiles

Motion is passed with a unanimous roll call vote.

Amend the COVID policy to reflect the most recent CDC guidance:

Moved by: Mr. Merkle Seconded by: Mrs. Hyman

Motion is passed with a unanimous roll call vote.

General Discussion:

Council discusses the survey of 288 Bailey Street and how to proceed. It is discussed that the Borough should sell the property at public auction, as is, with a minimum purchase price of \$15,000 as that was the cost the Borough paid for the property. There is discussion about wetlands on the property. Clerk Dalessio will inquire with McCormick Taylor to see if they have a wetlands delineation for the property.

Motion to Adjourn:

A motion to adjourn was made by Mr. Hiles at 7:30 pm. Motion is seconded by Ms. Bobbitt and approved 6-0.

Respectfully submitted,

John H. Hitchner III, Borough Deputy Clerk