

WOODSTOWN BOROUGH COUNCIL MINUTES

September 24, 2019

The regular meeting of the Borough Council of the Borough of Woodstown, County of Salem was held at 7:00 PM in the Borough Hall in accordance with the Annual Notice adopted January 2, 2019 advertised in the South Jersey Times and the Daily Journal posted in the Borough Hall Foyer in compliance with the Sunshine Law NJSA 10:4-5 to 10:4-21.

The meeting was called to order by Mayor, Don Dietrich followed by the flag salute.

The following members were present:

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| John Hall | Glenn Merkle | Stacy Shorter-Carney |
| Bertha Hyman | Valerie Lacy | Joe Hiles |

Also Present:

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| Melissa Fackler | Jim Hackett | Cheryl Reardon |
| Ray Mattson | Judson Moore Jr. | Erik Biermann |
| Sean O'Donnell | Frank Mitchell | Christopher Obropta |
| Adam Telsey | Cynthia Dalessio | Business Owners from North Main |
| Chris Snyder | Edel Huskey | Frank Mitchell |
| Doug & Nannette Hathaway | | |

Public Portion

Mayor Don Dietrich gave an update on the DOT project on North Main and the center of town.

Harry Pankok from 14 Colson Court came to discuss the detour traffic and weekend traffic. Chief Mattson stated that hopefully by the end of next week there will be two-way traffic through town.

Ransom Willard from 45 East Ave is concerned with the sidewalk in front of 29 East Ave and the foot traffic due to the Fall Festival. The sidewalk is blocked off and still needs concrete. Mayor Don Dietrich told him that it will be fixed next week, but it will not be before the Fall Festival.

Multiple business owners were concerned with the parking lot on North Main and how were the festival goers going to access the lot, which the entrance off of West Ave will remain open just like past years.

Larry Kulp the owner of Woodstown Music wanted to know if there would be signs for parking, but Mayor Don Dietrich told him there would not be additional signs for parking.

The owner of the bike shop said the concrete in front of his store looks awful and the lamp post is being held up by a trash can. Mayor Don Dietrich will make sure to get someone from DOT to look at it and he will also have Frank Mitchell take a look.

The owners of the bakery would like to know if there is someone from DOT they can contact directly. Cynthia Dalessio will reach out to DOT and have someone come talk to them.

Cheryl Reardon and Christopher Obropta did a small presentation and updates for projects they have done around Woodstown. They would like to do a rain garden in front of Borough Hall as their next project.

A motion to support working with ANJEC and Rutgers for a rain garden in front of Borough Hall was approved by Mr. Hiles and seconded by Mr. Hall followed by a unanimous vote.

Minutes

Approval of council minutes from September 10, 2019 was done on a motion by Mr. Hiles and seconded by Mrs. Lacy followed by a unanimous vote.

Solicitor's Report

Mr. Telsey informed Council he reviewed the Shared Service agreement with Elmer for Street Sweeper.

Mr. Telsey will review the motor fuel agreement for the next meeting.

Finance

Resolution 2019-82

A resolution appointing Acacia Financial Group, INC. as Municipal Financial Advisor was approved on a motion by Mrs. Lacy and seconded by Mr. Hiles followed by a unanimous roll call vote.

Ordinance 2019-8

ORDINANCE APPROPRIATING THE SUM OF \$7,241,000.00; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OF BOND ANTICIPATION NOTES OF THE BOROUGH OF WOODSTOWN, COUNTY OF SALEM, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF \$5,377,000.00 TO PROVIDE FOR THE ACQUISITION OF VARIOUS PIECES OF CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS PREVIOUSLY AUTHORIZED; SUPERSEDING NUMEROUS BOND ORDINANCES HERETOFORE ADOPTED BY THE BOROUGH; MAKING CERTAIN DETERMINATIONS AND CONVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING.

A motion to introduce Ordinance 2019-8 was made by Mrs. Lacy and seconded by Mr. Hall followed by a unanimous roll call vote.

Ordinance 2019-9

BOND ORDINANCE AUTHORIZING THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS AND THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT IN AND FOR THE BOROUGH OF WOODSTOWN, COUNTY OF SALEM, NEW JERSEY; APPROPRIATING THE SUM OF \$548,500.00 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF WOODSTOWN, COUNTY OF SALEM, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$521,075.00; MAKING CERTAIN DETERMINATIONS AND CONVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING.

Mayor Don Dietrich stated that if we do not get the grant for Colson Court that the Borough will not be doing the project. Mr. Moore stated that if we do not get the grant the money could be used for other road projects.

Mr. Hathaway would like to know if money could be added in for the Beautification Committee for new trash cans and flower pots in the amount of \$60,000.00. Mr. Moore will add it in, but it will have to be reviewed before being approved.

Mr. Hackett and Mr. Mitchell said a new chipper is \$80,000.00 not \$12,000.00, which is currently listed on the Ordinance as \$12,000.00 and would need to be adjusted.

A motion to introduce Ordinance 2019-9 was done by Mr. Hiles and seconded by Mr. Merkle followed by a unanimous roll call vote.

The Bond Attorney and Financial Advisor will come to the next meeting to discuss USDA loan that we currently have outstanding and the 2.2 million drainage project for Broad Street.

Mr. Hackett informed Council that this will be his last meeting unless there is a need for him to stay longer, which he is fine with doing. Mrs. Lacy left to speak to Mr. Moore to clarify if he still needed Mr. Hackett. Mrs. Lacy came back in and stated that Mr. Moore said that he was okay and Mr. Hackett is okay to leave.

Mr. Merkle thanked Mr. Hackett for helping the Borough out when we needed him to come back.

Tax Report was presented for review.

Mr. Hackett informed all of Council that the monthly payment to the school did not get added to the bill list and will need to be added on while approving.

Utilities

A motion to approve change order #2 to Pioneer Pipe in the amount not to exceed \$8,984.99 was approved on a motion by Mr. Hiles and seconded by Mr. Hall followed by a unanimous roll call vote.

A motion to approve partial payment #3 in the amount not to exceed \$143,233.28 was made by Mr. Hiles and seconded by Mr. Hall followed by a unanimous roll call vote.

Mr. Biermann informed Council that he is still waiting to hear from DOT for their proposal for Rt. 40 to 77 project that will take place next year.

A motion to approve bond and escrow requirements for South Jersey Gas for Harris Acres, which must be restored as required by Borough ordinance was done by Mr. Hiles and seconded by Mrs. Lacy followed by a unanimous vote.

Water Report and month to date water usage was presented for review.

Mr. Mitchell informed Council that video piping would be \$1,600.00 for a full day and \$1,000.00 for a half of day. However, after further discussion with Sickles, before the Borough spends money on video piping the Public Works Department will open the inlets and try to fix them.

Public Safety

A discussion was held regarding the American Legion Ambulance Hall and their plans moving forward. Mr. Merkle stated that the Ambulance Hall is requesting each Municipality they serve to pay a rate per resident and Woodstown's rate would be \$28,056.00 a year. Mr. Merkle recommends that this is something Council keep in mind to consider adding into the budget for next year. Also, Mr. Merkle said the Borough is still waiting on the audit report that has been requested and until the Borough receives the audit no decision will be made regarding payment.

Chief Mattson said that the department has no objections with accepting 2 years of active military plus 40 active credit hours from college for applicants.

A motion to advertise for a full time officer was done by Mr. Merkle and seconded by Mr. Hiles followed by a unanimous vote.

A letter from Jamie Burns concerned with increased traffic on South Main during school crossing hours was presented for review.

A motion to request that the County put in a lighted crosswalk on South Main and Green Street in order to improve safety was made by Mr. Hiles and seconded by Mr. Merkle followed by a unanimous vote.

Ransom Willard from the Ambulance Hall stated that the building plans originally created fall too close to the property lines and they need to scale the building back to fit more of their original foot print. Mr. Willard stated the Ambulance Hall wishes to move forward with the purchase of the parking lot, however in order to do that Mrs. Dalessio stated that we need a purchase agreement and amount, a correct drawing of where the lots are being subdivided and a drawing of where the building will be located on the lot.

Streets and Roads

Resolution 2019-83

A resolution approving agreement with Elmer Borough for street sweeping services was approved on a motion by Mrs. Hyman and seconded by Mr. Hiles followed by a unanimous roll call vote.

Salem County Motor Fuel agreement will be tabled until next meeting to allow Mr. Telsey to review.

General Government

Mrs. Shorter-Carney asked Frank Mitchell for an update on the windows for the Borough Hall. Mr. Mitchell said he called 6 companies recommended by the state, but they do not service our area. Mr. Mitchell called Archer to see if they would be willing to get added to the Public Works Contractor Certification list, but he is waiting on them to call back.

Health, Recreation & Open Space

A motion to approve Cynthia Dalessio and Frank Mitchell to attend a JIF Training Class for Designated Employee Representative on Oct 9, 2019 was done by Mr. Hall and seconded by Mr. Merkle followed by a unanimous vote.

Mr. Hall stated that the HIF meeting lunch went well.

Paying the bills with adding in the Schools monthly payment were approved on a motion by Mr. Hiles and seconded by Mr. Hall followed by unanimous vote.

Resolution 2019-84

A resolution to support to permanently extend the 2.0% cap on binding interest arbitration awards was made Mr. Merkle and second by Mrs. Shorter-Carney followed by a unanimous roll call vote.

There being no further business the meeting was adjourned 9:45 PM.

Melissa Fackler, Deputy Clerk