

## WOODSTOWN SEWERAGE AUTHORITY

July 20, 2021

The regular meeting of the Woodstown Sewerage Authority was held by conference call in accordance with the notice sent to the South Jersey Times and Daily Journal and posted on the Borough website in compliance with the Sunshine Law NJSA 10:4-5 to 10:4-21.

The meeting was called to order by Chairman Quinnette.

The following members were present:

Dave Layton                  Jesse Stemberger

Members absent: John Hathaway, Brett Rowand

Also Present: Cynthia Dalessio, Erik Biermann, Marla Gaglione, Tom Sholders, Wendy Gallagher.

### **Public Portion**

There being no comment the public portion was closed.

### **Minutes**

Minutes of the June 15, 2021 meeting were approved on a motion by Mr. Stemberger, seconded by Mr. Layton.

The minutes of the June 23, 2021 special meeting were approved on a motion by Mr. Stemberger, seconded by Mr. Layton.

### **Engineer's Report**

The maintenance bond for 178 East Millbrooke Avenue was approved on a motion by Mr. Stemberger, seconded by Mr. Layton.

Mr. Biermann is still waiting for information from Equix Integrity. A motion was made by Mr. Stemberger, seconded by Mr. Layton authorizing the Solicitor to send them a letter.

Mr. Biermann has been looking at options for the sludge thickener. He will research hauling costs as well as the life cycle for each option.

The review for 65 Auburn has been completed and they have been notified what is needed.

The proposed brewery may be looking for a PILOT program and assistance with fees.

### **Administrator**

The new Business Administrator Wendy Gallagher was introduced to the members.

Mrs. Gallagher is receiving quotes to replace the front gates with a rolling gate with keypad.

A motion was made by Mr. Stemberger, seconded by Mr. Layton authorizing a contract with A Better Janitorial Service for office cleaning in the amount of \$125.00 bi-weekly.

A motion was made by Mr. Stemberger, seconded by Mr. Layton authorizing the purchase of a refrigerator in the amount of \$554.81.

### **Treasurer's Report**

Nick Petroni is retiring and Deanna Roller will be going to another firm so it appears they will be unavailable to do the audit. A motion was made by Mr. Stemberger, seconded by Mr. Layton for the Secretary to prepare an RFP.

#### Resolution 2021-25

Transfer resolution in the amount of \$720.00 was moved by Mr. Stemberger, seconded by Mr. Layton and a unanimous roll call vote.

#### Resolution 2021-26

Transfer resolution in the amount of \$3,000.00 was moved by Mr. Stemberger, seconded by Mr. Layton and a unanimous roll call vote.

A motion was made by Mr. Stemberger, seconded by Mr. Layton approving the purchase of airlift filters from Evoqua in the amount of \$18,464.51.

### **Solicitor's Report**

No report.

### **Wastewater Report**

The DEP inspection went well.

### **Old Business**

A resolution needs to be adopted for the interlocal agreement with the Borough for the remainder of this year. A motion was made by Mr. Stemberger, seconded by Mr. Layton authorizing the Solicitor to write a resolution for the next meeting for actual expenses up to \$185,000.00.

### **New Business**

None.

A motion to pay the bills with addition was made by Mr. Layton, seconded by Mr. Stemberger.

There being no further business the meeting was adjourned at 7:55 pm.

Cynthia Dalessio  
Secretary/Treasurer

