

WOODSTOWN SEWERAGE AUTHORITY
March 17, 2020

The regular meeting of the Woodstown Sewerage Authority was held by conference call in accordance with the notice sent to the South Jersey Times and Daily Journal and posted on the Borough website in compliance with the Sunshine Law NJSA 10:4-5 to 10:4-21.

The meeting was called to order by Chairman Quinnette.

The following members were present:

Dave Layton John Hathaway Brett Rowand Jesse Stemberger

Also Present: Cynthia Dalessio, Ralph Gardner, Erik Biermann, Tom Sholders, Marla Gaglione, Jim Hackett.

Public Portion

There being no comment the public portion was closed.

Treasurer's Report

Monthly reports were reviewed. The cash position has not been completed due to the emerging Covid-19 situation and the Governor's Executive Order.

Plans for the new budget were discussed. New lines will be added for wet well cleaning and administrative salaries. The rate for sewer bills will remain the same.

A motion was made by Mr. Hathaway, seconded by Mr. Layton authorizing the purchase of the cloud based Edmunds system, up to \$4,800.00 per year. This will enable employees to access the billing and finance system remotely. Mr. Hackett suggested that an additional \$1,000.00 be added to the office supplies line item to accommodate this.

Engineer's Report

Change Order #3 for the activated sludge system improvements, which reduces the contract by \$20,000.00, was made by Mr. Hathaway, seconded by Mr. Stemberger and a unanimous roll call vote.

Final payment #5 to Municipal Maintenance in the amount \$51,301.60 was made by Mr. Hathaway, seconded by Mr. Stemberger and a unanimous roll call vote.

Bids have been received for biweekly cleaning of wet wells at the jail and Vo-Tec. Russell Reid is the apparent low bidder at a rate of \$50,700.00. This tabled until approval is received from the County.

It is not yet known the effects of Covid-19 on wastewater. The sewer plant will be closed to the public and other employees and plant personnel are to wear personal protective equipment.

One of the employees at the plant is having issues with childcare so he will work weekends to make up his hours. This will also eliminate overtime from the weekend rotation.

ETS can provide backup at the plant in case of emergency.

Solicitor's Report

The Solicitor will send a letter to DOT regarding the sewer laterals that were damaged during the Route 40 project.

Wastewater Report

Trident Environmental is doing a cleanup at 11 Lotus Avenue and wanted to discharge 86,400 gallons per day for 21 days. The Authority is not willing to take it and they will be notified they need to make other arrangements.

A motion was made by Mr. Hathaway, seconded by Mr. Layton approving the purchase of additional jetter hose from Eagle Equipment in the amount of \$1,947.24.

Quotes will be obtained for video of South Main and Lotus.

Old Business

None.

New Business

A motion was made by Mr. Hathaway, seconded by Mr. Stemberger authorizing a contract with ETS for \$69,006.00 per year.

A motion was made by Mr. Hathaway, seconded by Mr. Stemberger to pay the bills with additions.

There being no further business the meeting was adjourned at 7:46 pm.

Cynthia Dalessio
Secretary