

RESOLUTION 2023-1
MEETING DATES & OFFICIAL NEWSPAPERS

BE IT RESOLVED by the Borough Council of the Borough of Woodstown that pursuant to chapter 231 PL 1975 of the statutes of New Jersey that the regular meetings of Woodstown Borough Council be held on the 2nd and 4th Tuesday of each month with the exception of December 28, 2023, which will be on the 4th Thursday. All meeting times will begin at 7:00 p.m. Meeting dates for calendar year 2023 are as follows:

January 10 and 24	May 9 and 23	Sept. 12 and 26
February 14 and 28	June 13 and 27	Oct. 10 and 24
March 14 and 28	July 11 and 25	Nov. 14 and 28
April 11 and 25	August 8 and 22	Dec. 12 and 27
		Jan. 2, 2024 Reorganization

BE IT FURTHER RESOLVED that the *South Jersey Times* and the *Daily Journal* be designated the official newspapers of the Municipality and that a copy of this Resolution and a copy of any revisions thereof and notices of all special meetings be forwarded by the Clerk of the Municipality to these newspapers within the time prescribed by Statute after setting of the dates for said meetings; and

BE IT FURTHER RESOLVED, that at the same time, a copy of this Resolution and any Resolution or Notice of a special meeting be filed in the office of the Borough Clerk and a copy posted, by the Clerk in the Borough Hall foyer, which is a prominent place in the Municipality.

The foregoing Resolution was adopted by the Mayor and Council for the Borough of Woodstown at its annual reorganization meeting held on January 3, 2023.

Dated January 3, 2023

Cynthia Dalessio
Borough Clerk

RESOLUTION 2023-2
DEPOSITORIES OF BOROUGH FUNDS

BE IT RESOLVED by the Borough Council of the Borough of Woodstown County of Salem, State of New Jersey that the following institutions be designated as depositories for Borough Funds during the year 2023.

FULTON BANK of NEW JERSEY, Woodstown

FRANKLIN SAVINGS & LOAN ASSOCIATION, Pilesgrove

FIRST NATIONAL BANK OF ELMER, Pilesgrove

PENNSVILLE NATIONAL BANK, Woodstown

BE IT FURTHER RESOLVED that payments from accounts in the name of the Borough of Woodstown will be made above the signature of any three of the following:

Donald Dietrich, Mayor

Lois Yarrington, Chief Financial Officer

Cynthia Dalessio, Borough Clerk

Glenn Merkle, President of Council

Joseph Hiles, Chairman of Finance

James Hackett, Finance Committee

The foregoing Resolution was adopted by the Mayor and Council for the Borough of Woodstown at its annual reorganization meeting held on January 3, 2023.

Dated January 3, 2023

Cynthia Dalessio
Borough Clerk

RESOLUTION 2023-3
INTEREST

BE IT RESOLVED by the Borough Council of the Borough of Woodstown County of Salem, State of New Jersey that in accordance with Chapter 435 Laws of 1979, approved February 14, 1980, that interest on tax charges at the rate of 8% per annum be charged on the first \$1,500.00, said interest to be calculated from the date that tax was payable until the date of actual payment, 18% interest will be charged on amounts due over \$1,500.00, and will continue at 18% until the account is brought up to date, as per N.J.S.A. 54:4-67. A 6% penalty will be charged on any Municipal delinquency in excess of \$10,000 if not paid by the end of the year. N.J.S.A. 54:4-67 (Collective to date interest and penalties to be taken before any tax payment); and

BE IT FURTHER RESOLVED that N.J.S.A. 40A:31-12 and 17 states that a Municipality must charge interest on unpaid charges. The Borough of Woodstown has set that interest rate at 18 percent per annum for any unpaid water charges; and

BE IT FURTHER RESOLVED that any water balance that is overpaid or underpaid in the amount of \$5.00 or less may be cancelled; and

BE IT FURTHER RESOLVED that a charge of \$20.00 will be made for all checks returned by any bank for insufficient funds in compliance with Chapter 105 Laws of 1990; and

BE IT FURTHER RESOLVED that any tax balance that is underpaid in the amount of \$10.00 or less may be cancelled as per N.J.S.A 40A:5-17.1.

BE IT FINALLY RESOLVED that any credits in the form of overpayment and/or duly authorized deductions to be applied to real property taxes in 2023 shall be transferred to and applied to real property taxes for the identical premises as listed for the year 2023.

The foregoing Resolution was duly adopted at a meeting of the Mayor and Council for the Borough of Woodstown held on January 3, 2023.

Dated January 3, 2023

Cynthia Dalessio
Borough Clerk

RESOLUTION 2023-4
IMPROVEMENT SEARCH OFFICER

BE IT RESOLVED by the Borough Council of the Borough of Woodstown, County of Salem, and State of New Jersey that Cynthia Dalessio, Clerk of the Borough of Woodstown is hereby appointed as Officer for Searches for Municipal Improvements authorized but not assessed as per Chapter 54:5-18.1 to 54:5-18.2

The foregoing Resolution was duly adopted at a meeting of the Mayor and Council for the Borough of Woodstown held on January 3, 2023.

Dated January 3, 2023

Cynthia Dalessio
Borough Clerk

RESOLUTION 2023-5
APPOINTING JOHN HITCHNER AS CLEAN COMMUNITIES COORDINATOR

WHEREAS, each municipality must appoint a Clean Communities Coordinator;
and

WHEREAS, there is a need to fill the position in question,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and members of the Borough Council of the Borough of Woodstown, that John Hitchner be appointed as Clean Communities Coordinator for a one year term beginning January 1, 2023 and ending December 31, 2023.

Dated January 3, 2023

Cynthia Dalessio
Borough Clerk

RESOLUTION 2023-6
PROFESSIONAL SERVICES

WHEREAS, there exists a need for the professional services of a Solicitor, Auditor, Engineer, Prosecutor, Public Defender, Tax Map Professional, Grantsman, and Risk Management Consultant for the year 2023; and

WHEREAS, the Local Public Contract Law (NJSA 40A:11-1 et seq) requires that the Resolution authorizing the award of contract for "Professional Services" without competitive bids must be publicly advertised;

NOW THEREFORE BE IT RESOLVED that the following individuals or firms are appointed to their respective position for the year 2023 for the Borough of Woodstown and that appointments subject to the Pay to Play Act are awarded as a fair and open contract in accordance with N.J.S.A. 19:44A-20.4.

- Bowman & Co. - Auditor - \$165.00 per hour
- Joseph DiNicola, Jr. – Solicitor - \$175.00 per hour
- Erik Biermann of Sickels Associates – Engineer \$156.00 per hour
- Niki Trunk – Prosecutor, Mid Salem County Municipal Court - \$14,730.00 per year
- Mark Kargman, Esq. - Public Defender, Mid Salem County Municipal Court - \$5,665.00 per year
- Larry Maltman of Land Engineering - Maintenance of Tax Map - \$90.00 per hour
- Mark Blauer of Blauer Associates, Inc. - Grant Administrator - \$150.00 per hour
- Stephen Walsh of Barclay Group Insurance - Risk Management Consultant – \$8,336.55 per year.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are authorized to execute the required contracts and agreements with the above named professionals; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published in the *South Jersey Times*.

The foregoing Resolution was duly adopted at a meeting of the Mayor and Council for the Borough of Woodstown held on January 3, 2023.

Cynthia Dalessio
Borough Clerk

RESOLUTION 2023-7
ADOPTING SCHEDULES FOR PAYMENT FROM DEVELOPER ESCROW
ACCOUNTS UNDER THE MUNICIPAL LAND USE LAW FOR THE YEAR 2023

BE IT RESOLVED, by the Mayor and Council for the Borough of Woodstown, Salem County, New Jersey, that schedules for the payment of professionals from developer escrow accounts are hereby adopted pursuant to N.J.S.A. 40:55D-53.2 for professional charges associated with the review of application documents and the inspection of improvements or other purposes as provided under the Municipal Land Use Law of 1996.

The foregoing Resolution was duly adopted at a meeting of the Mayor and Council for the Borough of Woodstown held on January 3, 2023.

Dated January 3, 2023

Cynthia Dalessio
Borough Clerk

SCHEDULE A

BOROUGH SOLICITOR

Fees to be charged to developer's escrow account for review of application for development, review and preparation of documents under the Municipal Land Use Law \$175.00 per hour with no charge for services and time spent by Solicitor's employees nor for normal overhead expenses. Out of pocket expenses for such things as express or overnight mail shall be charged in the exact amount incurred.

SCHEDULE B

MUNICIPAL ENGINEER

Fees charged by the Municipal Engineer shall be in accordance with the annexed schedule.

SCHEDULE C

PLANNING BOARD SOLICITOR

Fees to be charged to developer's escrow account for review of applications for development and review and preparation of documents and other purposes under the Municipal Land Use Law shall be at the rate of \$190.00 per hour.

SCHEDULE D

PLANNING BOARD ENGINEER

Fees to be charged to developer's escrow account for review of applications for development and review and preparation of documents and other purposes under the Municipal Land Use Law shall be at the rate of \$150.00 per hour.

SCHEDULE E

PLANNING BOARD PLANNER

Fees to be charged to developer's escrow account for review of applications for development and review and preparation of documents and other purposes under the Municipal Land Use Law shall be at the rate of \$150 .00 per hour.

RESOLUTION 2023-8
APPOINTING LOIS YARRINGTON AS CHIEF FINANCIAL OFFICER AND
TEMPORARY PURCHASING AGENT OF THE BOROUGH OF WOODSTOWN

WHEREAS, every municipality is required to have a Chief Financial Officer as stated in NJSA 40A:9-140.10; and

WHEREAS, it is in the best interest of the residents of the Borough of Woodstown to fill the vacancy in question,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodstown, that they hereby appoint Lois Yarrington as Chief Financial Officer of the Borough of Woodstown for a four (4) year term ending December 31, 2026,

BE IT FURTHER RESOLVED that Lois Yarrington be appointed as Temporary Purchasing Agent for a one year term expiring December 31, 2023,

BE IT FURTHER RESOLVED that Lois Yarrington shall be paid at the rate of \$25,000.00 per annum in accordance with the Borough salary ordinance.

The foregoing Resolution was duly adopted at a meeting of the Mayor and Council for the Borough of Woodstown held on January 3, 2023.

Dated January 3, 2023

Cynthia Dalessio
Borough Clerk

RESOLUTION 2023-9
JOINT COURT REPRESENTATIVE

WHEREAS, the Borough of Woodstown has entered into an agreement with Mannington Township, the Borough of Elmer, the Township of Quinton and the Township of Oldmans for services associated with the Joint Municipal Court named Mid Salem County Municipal Court; and

WHEREAS, there is a need to appoint a member of Council to serve on the Joint Court Committee as Woodstown's representative; and

WHEREAS, there is a need to establish a percentage rate to be paid by each Municipality for the total expenditures for compensation and expenses,

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Woodstown that Glenn Merkle, President of Council, be appointed to serve on the Joint Court Committee representing Woodstown; and

BE IT FURTHER RESOLVED, that the total expenditures for compensation and expenses for services shall be shared at the rate of 19% for Woodstown, 26% for Mannington, 25% for Elmer, 12% for Quinton, and 18% for Oldmans.

I hereby certify this to be a TRUE COPY of a Resolution passed by the Mayor and Council of the Borough of Woodstown on January 3, 2023.

Dated January 3, 2023

Cynthia Dalessio
Borough Clerk

RESOLUTION 2023-10
REPRESENTATIVE FOR TAX APPEAL HEARINGS

WHEREAS, there is a need to annually authorize the Tax Assessor of the Borough of Woodstown to represent the Borough in tax appeal hearings before the Salem County Board of Taxation,

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Woodstown that Greg Busa, Assessor for the Borough of Woodstown, be authorized to represent the Borough in any tax appeal hearings held in 2023; and

BE IT FURTHER RESOLVED that a copy of this Resolution be mailed to the Salem County Board of Taxation, and to Greg Busa, Assessor.

I hereby certify this to be a TRUE COPY of a Resolution passed by the Mayor and Council of the Borough of Woodstown on January 3, 2023.

Dated January 3, 2023

Cynthia Dalessio
Borough Clerk

RESOLUTION 2023-11
APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, there is a need for the Borough of Woodstown to designate an official of the Borough to act as liaison and to serve as Public Agency Compliance Officer (P.A.C.O.) with regard to the State Affirmative Action Office.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Woodstown that Cynthia Dalessio, Borough Clerk, be named P.A.C.O. Officer.

BE IT FURTHER RESOLVED that this Resolution be forwarded to the State Affirmative Action Office by February 10th annually.

The foregoing Resolution was duly adopted at a meeting of the Mayor and Council for the Borough of Woodstown held on January 3, 2023.

Dated January 3, 2023

Cynthia Dalessio
Borough Clerk

RESOLUTION 2023-12
APPOINTING STATEWIDE FUND COMMISSIONER

WHEREAS, there is a need to appoint a representative of Borough Council who will attend regular meetings of Statewide Insurance Fund;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodstown that Kristin Nixon be appointed as Statewide Insurance Fund Commissioner and Glenn Merkle be appointed as the Alternate Statewide Insurance Fund Commissioner for the calendar year 2023.

The foregoing Resolution was duly adopted at a meeting of the Mayor and Council for the Borough of Woodstown held on January 3, 2023.

Dated January 3, 2023

Cynthia Dalessio
Borough Clerk

RESOLUTION 2023-13
APPOINTING HIF FUND COMMISSIONER

WHEREAS, there is a need to appoint a representative of Borough Council who will attend regular meetings of the Southern Coastal HIF;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodstown that Joseph Hiles be appointed as HIF Fund Commissioner and James Hackett be appointed as the Alternate HIF Fund Commissioner for the calendar year 2023.

The foregoing Resolution was duly adopted at a meeting of the Mayor and Council for the Borough of Woodstown held on January 3, 2023.

Dated January 3, 2023

Cynthia Dalessio
Borough Clerk

RESOLUTION 2023-14
ADOPTING A CASH MANAGEMENT PLAN

BE IT RESOLVED by the Borough Council of the Borough of Woodstown, County of Salem, and State of New Jersey that for the fiscal year ending December 31, 2023 the following shall serve as the cash management plan of the Borough of Woodstown.

The Chief Financial Officer is directed to use this cash management plan as a guide in depositing and investing the Borough of Woodstown funds.

The following are suitable and authorized investments:

Interest-bearing bank accounts and certificates of deposit in authorized banks, listed below, for deposit of local funds.
Government money market mutual funds as comply with N.J.S.A. 40A:5-15.1(e).
New Jersey State Cash Management Fund.
Repurchase agreements (repos) of fully collateralized securities which comply with N.J.S.A. 40A:5-15.1(a).

Each month, the Chief Financial Officer shall prepare various financial reports as necessary.

The following Government Unit Depository Protection Act approved banks are authorized depositories for the deposit of funds:

Fulton Bank of New Jersey
Franklin Savings Bank
First National Bank of Elmer
Pennsville National Bank

The Chief Financial Officer shall report to the governing body any account that does not earn interest.

I certify this to be a TRUE COPY of a Resolution adopted January 3, 2023.

Dated: January 3, 2023

Cynthia Dalessio
Borough Clerk

RESOLUTION 2023 - 15
ADOPTING TEMPORARY BUDGET

BOROUGH OF WOODSTOWN

Temporary Budget Appropriations for Year 2023

	2021	%	2023
Mayor & Council SW	33538	0.2625	8803.73
Mayor & Council OE	3250	0.2625	853.13
Municipal Clerk SW	36503	0.2625	9582.04
Municipal Clerk OE	12500	0.2625	3281.25
Grant Consultant	500	0.2625	131.25
Financial Admin. SW	21819	0.2625	5727.49
Financial Admin OE	15000	0.2625	3937.50
Audit Services	16000	0.2625	4200.00
Computerized Data Processing	3000	0.2625	787.50
Collection of Taxes SW	22510	0.2625	5908.88
Collection of Taxes OE	7500	0.2625	1968.75
Assessment of Taxes SW	17165	0.2625	4505.81
Assessment of Taxes OE	6000	0.2625	1575.00
Legal Services	20000	0.2625	5250.00
Engineering Services	4000	0.2625	1050.00
Land Use Board SW	6500	0.2625	1706.25
Land Use Board OE	3000	0.2625	787.50
Housing Officer SW	15100	0.2625	3963.75
Housing Officer OE	1500	0.2625	393.75
Liability Insurance	17583	0.2625	4615.54
Workers Comp. Insurance	35165	0.2625	9230.81
Group Insurance for Employees	238100	0.2625	62501.25
Health benefit waiver	3000	0.2625	787.50
Police SW	935642	0.2625	245606.03
Police OE	41990	0.2625	11022.38
Crossing Guards SW	64628	0.2625	16964.85
Vehicle Maintenance	22000	0.2625	5775.00
Police Dispatch	32000	0.2625	8400.00
Emergency Mgnt. SW	3934	0.2625	1032.68
Emergency Mgnt. OE	2000	0.2625	525.00
Fire OE	33000	0.2625	10000.00
First Aid Organization	28056	0.2625	7364.70
Prosecutor OE 21%	3305	0.2625	867.56
LOSAP	14000	0.2625	3675.00
Public Works SW	116235	0.2625	30511.69
Public Works OE	23000	0.2625	6037.50
Recycling OE	35000	0.2625	9187.50
Snow Removal	2000	0.2625	525.00
Public Buildings & Grounds OE	19000	0.2625	4987.50
Demolition of Buildings	500	0.2625	131.25
Equipment Repairs & Maintenance OE	12000	0.2625	3150.00
Registrar OE	200	0.2625	52.50
Environmental Commission OE	500	0.2625	131.25
Animal Control SW	5300	0.2625	1391.25
Animal Control OE	5000	0.2625	1312.50
Parks & Recreation OE	27000	0.2625	7087.50
Aid to Library	5000	0.2625	1312.50
Celebration of Public Events	1500	0.2625	393.75
Electric	16000	0.2625	4200.00
Street Lighting	50000	0.2625	13125.00
Telephone	11000	0.2625	2887.50

Natural gas	5000	0.2625	1312.50
Fuel Oil	7000	0.2625	1837.50
Gas/Diesel	13000	0.2625	3412.50
Landfill Tipping Fees	72000	0.2625	18900.00
Sanitary Landfill OE	6000	0.2625	1575.00
Recycling Tax	3200	0.2625	840.00
PERS	34936	0.2625	9170.70
Social Security	93000	0.2625	24412.50
PFRS	259494	0.2625	68117.18
DCRP	500	0.2625	131.25
State Disability insurance	1000	0.2625	262.50
Logan Twp. Solid Waste OE	135000	0.2625	35437.50
Mid-Salem Joint Court SW 79%	76854	0.2625	20174.18
Mid-Salem Joint Court OE 79%	37238	0.2625	9774.98
Prosecutor shared court 79%	12425	0.2625	3261.56
Public Defender shared court 79%	4740	0.2625	1244.25
Oldmans Borough- Construction Codes	50000	0.2625	13125.00
Woodstown Sewer Auth. SW	292000	0.2625	76650.00
Woodstown Sewer Auth. OE	157148	0.2625	41251.35
Municipal Court SW 21%	20793	0.2625	5458.16
Municipal Court OE 21%	9495	0.2625	2492.44
Public Defender SW 21%	1260	0.2625	330.75
Water			
Water Utility SW	252444	0.2625	66266.55
Water Utility OE	284000	0.2625	74550.00
Health Benefits waiver	2200	0.2625	577.50
Water PERS	30000	0.2625	7875.00
Water Social Sec.	18460	0.2625	4845.75
Unemployment	100	0.2625	26.25
State Disability	300	0.2625	78.75
Open Space			
Dev. Of Lands for Recreation OE	6000	0.2625	1575.00
Maintenance of Lands OE	15104	0.2625	3964.80
Historic preservation OE	6124	0.2625	1607.55
Total	3,955,838		1,039,744.98

Dated: January 3, 2023

Cynthia Dalessio
Borough Clerk

BOROUGH OF WOODSTOWN
2023-16
RESOLUTION AUTHORIZING
2023 MID SALEM COUNTY MUNICIPAL COURT
MEMORANDUM OF UNDERSTANDING (MOU)

WHEREAS, the Borough of Woodstown has adopted Ordinance No. 11-05, dated March 8, 2011, to establish a joint municipal court with Mannington Township, Elmer Borough, Quinton Township and Oldmans Township pursuant to *N.J.S.A. 2B:12-1, et seq.* (referred to as the “Mid Salem County Municipal Court”); and

WHEREAS, the above named municipalities have adopted similar ordinances for such purpose; and

WHEREAS, pursuant to the above cited Ordinance and statute Woodstown Borough has entered into an agreement on April 6, 2011 with the other named municipalities entitled “Agreement Between the Borough of Woodstown, the Township of Mannington, the Borough of Elmer, the Township of Quinton, and the Township of Oldmans to Establish the Mid Salem County Municipal Court;” and

WHEREAS, pursuant to the above cited Ordinance and Agreement Woodstown Borough has each year entered into a Memorandum of Understanding (“MOU”) with the other named municipalities, the first of which was entitled “2011 Memorandum of Understanding – Mid Salem County Municipal Court – Woodstown – Mannington – Elmer – Quinton – Oldmans,” in order to confirm matters pertaining to administration of the Mid Salem County Municipal Court for each year from 2011 through 2021, including but not limited to the following:

- Percentage responsibilities for shared expenses;
- Salaries and wages;
- Hours of operation;
- Court schedule;
- Administrative fee apportionment;
- Billing;
- Budget; and
- Vacation policy;

AND WHEREAS, pursuant to the above cited Ordinance and Agreement, the Borough of Woodstown has reviewed and is prepared to enter into an amended MOU with the other named municipalities for the year 2023 entitled “2023 Memorandum of Understanding – Mid Salem County Municipal Court – Woodstown – Mannington – Elmer – Quinton – Oldmans” in order to confirm matters pertaining to administration of the Mid Salem County Municipal Court for the year 2023;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodstown, as follows:

1. The Borough of Woodstown approves and hereby adopts the “2023 Memorandum of Understanding – Mid Salem County Municipal Court – Woodstown – Mannington – Elmer – Quinton – Oldmans” as the terms and conditions upon which the administrative matters addressed therein shall be governed for the year 2023.

I certify this to be true copy of a resolution adopted by the Borough of Woodstown on January 3, 2023.

Attest:

Cynthia Dalessio, Borough Clerk

Donald Dietrich, Mayor

RESOLUTION 2023-17
WOODSTOWN BOROUGH COUNCIL
ANIMAL SHELTERING SERVICES

WHEREAS, The Borough of Woodstown requires services to shelter stray animals; and

WHEREAS, the Borough of Woodstown has previously contracted with the Voorhees Animal Orphanage; and

WHEREAS, it is in the best interest for the health and public safety of the residents of the Borough of Woodstown to continue the contract for animal shelter services with the Voorhees Animal Orphanage,

NOW THEREFORE BE IT RESOLVED on this 3rd day of January, 2023, by the Mayor and Council of the Borough of Woodstown that they approve a contract with Voorhees Animal Shelter for the year 2023.

Dated: January 3, 2023

Cynthia Dalessio, Borough Clerk

RESOLUTION 2023-18
WOODSTOWN BOROUGH COUNCIL
AUTHORIZING POLICE DISPATCHING SERVICES

WHEREAS, the Borough of Woodstown and Salem County have previously had an interlocal agreement which will provide for police dispatching services by the County of Salem to the Borough of Woodstown; and

WHEREAS, N.J.S.A. 40A:11-5(2) permits a County and a Municipality to enter into a contract without the need for competitive bids and bidding; and

WHEREAS, N.J.S.A. 40A:8A-4 permits governmental entities to enter into agreements which provide for interlocal services,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodstown that the Mayor is authorized to enter into a contract with the County of Salem for police dispatching services for a period of five years.

BE IT FURTHER RESOLVED that in consideration for the services to be provided to the Borough by the County, the Borough shall pay the County the following on an annual basis:

2023 - \$43,698.06
2024 - \$55,396.11
2025 - \$67,094.17
2026 - \$78,792.22
2027 - \$90,490.28

Dated: January 3, 2023

Cynthia Dalessio, Clerk

RESOLUTION 2023-19
**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

FORM OF RESOLUTION

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Mayor and Council of the Borough of Woodstown hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED
AT THE MEETING HELD ON January 3, 2023

Clerk

GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF
COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT
OPPORTUNITY COMMISSION'S

"Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964"

GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES
NO PHOTO COPIES OF SIGNATURES

STATE OF NEW JERSEY
COUNTY OF *(Insert County Name)*

We, members of the governing body of the *(Name of local unit)* being duly sworn
according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the *(insert name of governing body)* of the *(name of local unit)* in the county of *(name of county)*;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____

Sworn to and subscribed before me this
_____ day of _____
Notary Public of New Jersey

Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

**REORGANIZATION MEETING
MAYOR AND COUNCIL
BOROUGH OF WOODSTOWN
JANUARY 3, 2023**

The meeting was held in accordance with the notice of Reorganization Meeting adopted at a regular meeting of Borough Council and said notice was forwarded to the South Jersey Times and the Daily Journal and posted in the Borough Hall foyer.

Invocation

Reverend Benjamin Mike

Oath of Office was administered to

Joseph Hiles term expiring 12/31/2025
Bertha Hyman term expiring 12/31/2025

The meeting was called to order by Mayor Don Dietrich.

Council Present

Joe Hiles	James Hackett	Glenn Merkle
Bertha Hyman	Heather Bobbitt	Kristin Nixon

Flag Salute

Open to Public

Election of Council President, Glenn Merkle, on a motion by _____ and seconded by _____ followed by a unanimous roll call.

Council Committee appointments by the Mayor

	<u>CHAIRPERSON</u>	<u>MEMBER</u>
Finance	Joe Hiles	James Hackett
Public Safety	Glenn Merkle	Heather Bobbitt
General Government	Kristin Nixon	Glenn Merkle
Streets & Roads	Bertha Hyman	Kristin Nixon
Utilities	James Hackett	Joe Hiles
Health, Recreation & Welfare	Heather Bobbitt	Bertha Hyman

RESOLUTIONS

Meeting Dates and Official Newspaper, *SJ Times & Daily Journal* 2023-1
Moved by _____ seconded by _____ followed by a unanimous roll call vote.

Depositories of Borough Funds 2023-2
Moved by _____ seconded by _____ followed by a unanimous roll call vote.

Interest on Borough Charges 2023-3
Moved by _____ seconded by _____ followed by a unanimous roll call vote.

Municipal Improvement Search Officer, Cynthia Dalessio 2023-4
Moved by _____ seconded by _____ followed by a unanimous roll call vote.

Clean Communities Coordinator, John Hitchner 2023-5
Moved by _____ seconded by _____ followed by a unanimous roll call vote.

Professional Services 2023-6
Bowman & Co. - Auditor
Joseph DiNicola, Jr. - Solicitor
Erik Biermann of Sickels Associates - Engineer
Niki Trunk Esq. – Prosecutor, Mid Salem County Municipal Court
Mark Kargman Esq. - Public Defender, Mid Salem County Municipal Court
Larry Maltman, of Land Engineering - Maintenance of Tax Map

Mark Blauer of Blauer Associates Inc. - Grant Administrator
Stephen Walsh of Barclay Insurance-JIF Risk Management Consultant

Moved by seconded by followed by a unanimous roll call vote.

Adopting Schedules for Payment for Developer Escrows 2023-7
Moved by seconded by followed by a unanimous roll call vote.

Appointing CFO and Temporary QPA; Lois Yarrington, 2023-8
Kristin Nixon and Glenn Merkle
Moved by seconded by followed by a unanimous roll call vote.

Joint Court Representative, Glenn Merkle 2023-9
and percentages; W-19, M-26%, E-25%, Q-12%, O-18%
Moved by seconded by followed by a unanimous roll call vote.

Representative for Tax Appeal Hearings, Greg Busa 2023-10
Moved by seconded by followed by a unanimous roll call vote.

Public Agency Compliance Officer (P.A.C.O.), Cynthia Dalessio 2023-11
Moved by seconded by followed by a unanimous roll call vote.

JIF Fund Commissioner, Kristin Nixon 2023-12
Moved by seconded by followed by a unanimous roll call vote.

HIF Fund Commissioner, Joseph Hiles 2023-13
Moved by seconded by followed by a unanimous roll call vote.

Cash Management Plan 2023-14
Moved by seconded by followed by a unanimous roll call vote.

Temporary Budget (by title only) 2023-15
Moved by seconded by followed by a unanimous roll call vote.

Joint Court MOU 2023-16
Moved by seconded by followed by a unanimous roll call vote

Voorhees Animal Shelter 2023-17
Moved by seconded by followed by a unanimous roll call vote.

Police Dispatching Services 2023-18
Moved by seconded by followed by a unanimous roll call vote.

Equal Employment Opportunity Compliance 2023-19
Moved by seconded by followed by a unanimous roll call vote.

APPOINTMENT BY MAYOR

(One-year Appointments except as designated)

Water Department Clerk	Cynthia Dalessio
Water Utility Operator	Donald Simons
Public Works Foreman	Harry Vanaman
Dog and Cat Registrar	Cynthia Dalessio
Dog Warden	Edmund Shimp
Zoning Officer	Rick Pfeffer
Certified Recycling Professional	Cynthia Dalessio
Crossing Guards	Debra Schultz
	Brett Boone
	Elizabeth Palmer
	Kirk Johnson
Additional Alternate Crossing Guards	Lisa Hickman
	James Hickman
Housing Officer Jan. –June	Frank Mitchell

Emergency Management Coordinator
3 year term expiring 12/31/2025

Daniel Evans

Deputy Emergency Management Coordinator A

Joe Gebley

The above appointments were approved by Council and moved by
seconded by followed by a unanimous vote.

(Term Appointments by Mayor)

Planning Board

Donald Dietrich, Class I Member	1 year term ending 12/31/23
Shane Godshall, Class II Member	1 year term ending 12/31/23
Glenn Merkle, Class III Member	1 year term ending 12/31/23
Donald Johnson, Class IV Member	4 year term ending 12/31/26
Keith Johnson, Class IV Member	4 year term ending 12/31/26
Thomas Hollinger, Class IV Member	remainder of 4 year term ending 12/31/23
Valerie Lacy, Alternate #1	2 year term ending 12/31/24
Burnett Hyman, Alternate #2	2 year term ending 12/31/24
Steven Parker, Alternate #3	remainder of 2 year term ending 12/31/23
Lawrence Haines, Alternate #4	remainder of 2 year term ending 12/31/23

Moved by seconded by followed by a unanimous vote.

Shade Tree Committee

Fran Grenier	1 year ending 12/31/23
Ora Kokol	1 year ending 12/31/23
Jean Jack	1 year ending 12/31/23
Heather Bobbitt– Council Liaison	1 year ending 12/31/23

Moved by seconded by followed by a unanimous vote.

Joint Environmental Commission

Brian Bowers	3 year ending 12/31/25
Shane Godshall	3 year ending 12/31/25
Heather Bobbitt – Council Liaison	1 year ending 12/31/23

Historic Preservation Commission

Emily Grenier Alternate #2	2 year ending 12/31/24
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Moved by seconded by followed by a unanimous vote.

Reliance Fire Company Officers

Brian Facemyer	Chief	12/31/2023
Dan Evans	1 st Assistant Chief	12/31/2023
Will Wooten	2 nd Assistant Chief	12/31/2023
Michael Gonnelli	3 rd Assistant Chief	12/31/2023
Robert Scardino	Captain 1	12/31/2023
Vacant	Captain 2	12/31/2023
Robert Scardino	President	12/31/2023
Dwayne Donelson	Vice President	12/31/2023
Tim Pankok	Company Treasurer	12/31/2023
Jeffrey Bowling	Budget Treasurer	12/31/2023
Dan Evans	Secretary	12/31/2023

Sewerage Authority Member, John Hathaway, appointed for a five year term ending January 31, 2028 on a motion by seconded by followed by a unanimous vote.

Solid Waste Advisory Council, Heather Bobbitt, appointed for a 1 year term ending January 10, 2024 motion by seconded by followed by a unanimous vote.

Authorize Mayor to sign contract with Crouch & Co. for the year 2023 moved by seconded by followed by a unanimous vote.

There being no further business, the meeting was adjourned at p.m., on a motion by
and seconded by followed by a unanimous vote.

John Hitchner, Deputy Clerk