



# *Borough of Woodstown Housing Office*

PO Box 286, 25 West Avenue  
Woodstown, New Jersey 08098-0286  
(856) 769-2485 Fax: (856) 769-9462

## Application for Certificate of Occupancy for Rental Unit

This application is to be filled out and submitted before scheduling an inspection. The application may be submitted at Woodstown Borough Hall Clerks Office or by Fax at the above number. Certificate of Occupancy is required before any rental unit may be occupied the inspection Fee is \$100.00. No charge for 1<sup>st</sup> reinspection. If a 2<sup>nd</sup> inspection regarding this application is required the cost will be \$50.00 for the 3<sup>rd</sup> \$100.00 for the 4<sup>th</sup> \$100.00 and subsequently. If you have any questions please contact the Housing Officer. Additional Housing information and forms can be found on our web site at **historicwoodstown.org**

Name of Applicant \_\_\_\_\_

Address of Property \_\_\_\_\_

Block \_\_\_\_\_ Lot \_\_\_\_\_

Unit Number \_\_\_\_\_

Phone Number of Contact Person \_\_\_\_\_

Date of Application \_\_\_\_\_

Frank Mitchell  
Housing Officer  
(856) 769-2485