

Route 40 Woodstown Intersection Field Visit with Local Officials Meeting Minutes

Meeting Date: October 19, 2016

Time: 9:00 AM - 11:30 AM

Location: Woodstown Borough Hall, 25 West Avenue & Project Field Location, Woodstown, NJ

Purpose: Project Walk through to Investigate Vertical Curb Condition

In Attendance

Name	Organization	Phone	Email
Don Dietrich	Woodstown Mayor	609-220-3707	don.dietrich@comcast.net
Cristopher Simmermon	Woodstown Council Director of Public Safety	856-769-1330	csimmermon@woodstownpd.org
Frank Mitchell	Public Works Supervisor	856-769-2485	fwmitch@comcast.net
Kirtesh Ladwa	Dewberry	856-780-3641	kladwa@dewberry.com
Andrew Jagasics	Dewberry	856-780-3641	ajagasics@dewberry.com
David Chiu	IH Engineers	609-524-6406	dchiu@ihengineers.com
Manan Vyas	IH Engineers	609-524-6422	mvyas@ihengineers.com

Topics of Discussion

- a. Proposed curb runs and driveway reconstruction locations
- b. Existing and proposed utilities at US Route 40/45 Intersection
- c. The need for pedestrian cross walk signals/rapid flash beacons in front of the US Post Office and Bowen Avenue/North Main Street

Field Inspection

After the brief meeting and discussions of the above at the Woodstown Borough Hall's conference room the attendees commenced on a walk-trough of the project area to further discuss and inspect the project issues as described below:

1. Mr. Ladwa explained the proposed pedestrian curb ramps and crosswalk layout at North Main Street and Bowen Avenue. It was agreed upon that the northbound side curb run is in fair condition between Bowen Avenue and the intersection. It was noted that the curb run between the fire hydrant and the intersection is in bad condition on the southbound side. Dewberry to investigate replacement.

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2. Mayor Dietrich and Mr. Simmermon raised the concern that vehicles currently use the striped out no-parking zone area adjacent to the curb as a quasi-right-turn lane on North Main Street southbound. This concern remains with the current proposed bulb-out curb alignment and Mayor Dietrich and Mr. Simmermon asked if it was possible to extend the bulb-out onto North Main Street to prevent the above situation occurring in the new design. Mr. Ladwa stated that Dewberry will share the concern with NJDOT PM.
3. Potential aerial utility and proposed signal pole conflict at SE and SW corner of Rt.40/Rt.45 intersection. An electric service wire for street light between the two corner poles (#S18253 and #S24529) will need to be raised higher to avoid traffic signal/camera head. There is fiber optic telephone line on pole #S18253 which may not need to be raised.
4. Mayor Dietrich and Mr. Simmermon inquired if the utility pole #S2331 located at the joining edge of the adjoining Borough Hall and private residential driveway could be moved or relocated since it is obstructing rapid exit of police vehicles onto West Avenue from Woodstown Police Station. Relocating pole #S2331 away from between police access driveway of the Town Hall and adjacent private driveway was discussed. It seems no ideal proposed location for this pole (with primary electric transmission wires along Rt.45, cross Rt.45 to #B34740, and primary electric service and telephone/cableTV to township facilities). Dewberry and IH Engineers will discuss options with utility companies.
5. Mr. Mitchell stated that all underground sewer and water mains are about 3' below the grade except under west approach of the intersection where sewer main may be shallower. The township has GIS utility map but does not have as-built information about the depth of underground utilities. As agreed, a request for invert depth measurement in manholes was faxed to Mr. Mitchell to perform the measurement.
6. Since there will be no rigid elevation dominant pipe or conduit being proposed, and full pavement replacement will be no deeper than 20", no other underground utility conflict was anticipated. As per Mr. Mitchell, no fire hydrant work is required.
7. On the ground surface, in addition to minor reset due to roadway and sidewalk grading change, some manhole tops and valve covers will be replaced.
8. The attendees commenced inspecting the existing curb and driveway conditions by starting their walk on West Avenue eastbound side. Mr. Jagasics listened to and took notes of Mayor Dietrich's observations as to where curb replacement reconstruction appeared to be warranted. Mr. Jagasics explained that about eight driveway aprons will be reconstructed due to revised final proposed grade change.
9. Mayor Dietrich confirmed that what appeared to be an old inactive driveway between residential buildings #22 and #24 on West Avenue is indeed a driveway and should remain as such while needing reconstruction.
10. The attendees continued their walk from Green Street back towards the intersection on the westbound (cemetery) side of West Avenue. It was noted that, except for short runs and in front of the Borough Hall, the existing curb conditions are severely damaged.

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11. Mayor Dietrich inquired if the severely deteriorated sidewalk section in front of the Old Opera House could be included in the curb run reconstruction of the same area. Dewberry will investigate.
12. The attendees continued their walk on East Avenue westbound side (post office side). Mr. Ladwa explained the proposed pedestrian curb ramps and crosswalk layout at the US Post Office. Mayor Dietrich stated the need for pedestrian activated flashing beacons that would alert drivers to stop for pedestrians at mid-block crossing at the post office on Route 40 East Ave. Mr. Ladwa stated that Dewberry will discuss flashing beacon with NJDOT Bureau of Traffic Engineering (BTE).
13. Mayor Dietrich stated that the borough and owner would not have any issues if the existing tree located in front of Block 22 Lot 9 was removed due to the proposed curb ramp. Mr. Ladwa stated that the tree is not impacting the proposed curb ramp however, if during construction tree roots are found where the curb would be constructed than the RE would have choice to remove the tree.
14. Mr. Simmermon inquired if the proposed no-parking zone pavement striping could be extended further out from West Maple Court intersection to the utility pole #S18256 (approx. 100 ft) on the eastbound side of Route 40 (East Avenue) opposite the post office. Dewberry will discuss the proposal with BTE.
15. Mayor Dietrich stated that there are 56 existing lamps on Route 40 that were installed by a nonprofit group and wiring of lamps was completed using a mole. There is no existing as-built plans of the conduit/wire connecting these street lamps together. Dewberry to include a note on the plans for contractor to be alert of conduits/wiring during construction.
16. To investigate if the basement of Fulton Bank located at the south east quadrant of the South Main Street and Route 40 (East Avenue) extended under the existing sidewalk. The attendees with permission from bank personnel and accompanied by Mayor Dietrich entered the basement of Fulton Bank and took measurements and found that the basement limit ends at the bank's wall and does not extend out below the sidewalk.
17. Mr. Mitchell stated that for the building on the south west quadrant of the South Main Street and Route 40/45 (West Avenue). The basement does not extend under the existing sidewalk.
18. Dewberry and IH representative accompanied by Mr. Mitchell drove to the Lake to see the concrete trough and stone water fountain to be relocated to the Bulb out landscape area from its current location. (Photos attached at the end of the minutes)
19. At the conclusion of the field meeting, Dewberry and IH discussed Maintenance and Protection of Traffic (MPT) schemes (3-stages) and existing sign inventory. IH took videos of existing signs within the project limit and will create an inventory plan.

We believe the foregoing record to be an accurate summary of the meeting and related decisions. We would appreciate notification of exceptions or corrections to these Minutes within five (5) days of receipt. Without notification, we will consider these minutes to be a record of fact.

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Sincerely,
Kirtesh Ladwa, PE
Dewberry

Cc(via email): Pankesh Patel, Paul Ezeuka, Tony Fulco



Concrete trough



Water Fountain