

WOODSTOWN SEWERAGE AUTHORITY  
November 16, 2015

The regular meeting of the Woodstown Sewerage Authority was held in the Borough Hall in accordance with the notice sent to the South Jersey Times and Daily Journal and posted in the Borough Hall Foyer in compliance with the Sunshine Law NJSA 10:4-5 to 10:4-21.

The meeting was called to order by Chairman Quinnette.

The following members were present:

Dave Layton                      Brian Pokrzywa                      Matt Nowicki                      Mark Robbins

Also Present:                      Cynthia Dalessio                      Jim Hackett  
    George Hann                              William Ziegler  
    Tom Sholders                              Dave Layton – Public Works

**Public Portion**

Stephen Johnson was present to answer any questions about his connection application. There being no further comment the public portion was closed.

The minutes of the October 20, 2015 meeting were approved, on a motion by Mr. Pokrzywa, seconded by Mr. Robbins, with all in favor.

**Engineer's Report**

A discussion centered around the remaining items to be completed at the sewer plant. It was suggested to hold double the engineer's estimated amount of \$20,000.00 for completion items.

The copper study draft is being reviewed.

We will have to wait until the auditor's invoice is clarified and payment has been made to Phillips Brother to determine if there are any USDA funds remaining from the Harris Acres project.

The Borough will be meeting with John Cantwell to look at Maple Court and make sure those numbers are good.

**Treasurer's Report**

The monthly reports were reviewed along with the statement of cash position.  
A debt payment will be coming due soon.

**Solicitor's Report**

Chairman Quinnette stated that Level-1 has not been responding to R & V about completion of the project. Mr. Ziegler will send Level-1 a letter requesting a completion date.

**Wastewater Report**

All requirements for the permits were met this month. It appeared that ammonia was over but it was a lab error.

A motion was made by Mr. Layton, seconded by Mr. Robbins authorizing Operator Dave Layton to purchase methanol.

We will need to receive bids for methanol. Mr. Sholders will prepare specifications and the Secretary will put them together in a bid package.

Operator Dave Layton cannot receive emails on his phone so he uses his personal phone. He will look into getting a work email account so emails are not going to his personal email.

Connection application for 29 Elm Street was approved on a motion by Mr. Pokrzywa, seconded by Mr. Robbins.

#### RESOLUTION 2015-32

Closed session for potential litigation was moved by Mr. Robbins, seconded by Mr. Layton.

A motion was made by Mr. Robbins, seconded by Mr. Layton to return to open session.

A motion was made by Mr. Robbins, seconded by Mr. Layton to pay Level-1 \$75,000.00 and sign the form for substantial completion, contingent upon USDA approval, and to void the previous check.

#### **Old Business**

Harris Acres was already discussed.

#### **New Business**

A motion was made by Mr. Robbins, seconded by Mr. Nowicki to apply the JIF dividend to next year's assessment.

A motion was made by Mr. Pokrzywa, seconded by Mr. Layton to pay the bills with the addition of Level-1.

There being no further business the meeting was adjourned at 8:06 pm.

Cynthia Dalessio  
Secretary