

WOODSTOWN BOROUGH COUNCIL MINUTES

November 24, 2015

The regular meeting of the Borough Council of the Borough of Woodstown, County of Salem was held on the 24th day of November 2015 at 7:00 PM in the Borough Hall in accordance with the Annual Notice adopted January 5, 2015 advertised in the South Jersey Times and the Daily Journal posted in the Borough Hall Foyer in compliance with the Sunshine Law NJSA 10:4-5 to 10:4-21.

The meeting was called to order by Mayor Don Dietrich, followed by the flag salute.

The following members were present:

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| Don Dietrich | Ed Segrest |
| Joe Hiles | Debra Tierno |
| John Hall | Glenn Merkle |
| Dave Layton | |

Also Present:

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| John Cantwell | Ransome Willard |
| Jane Gallagher | Cris Simmermon |
| Jean Chetney | Joe Valentine |
| Jim Hackett | |

Absent: Cynthia Dalessio

Public Portion

Joe Valentine and Ransome Willard of the Woodstown American Legion Ambulance presented a report.

Minutes

A motion to approve the minutes of the November 10, 2015 Council meeting was made by Mr. Hall, seconded by Ms. Tierno, followed by a unanimous roll call vote of Council with the exception of Mr. Layton who abstained.

Solicitor's Report

A Stipulation of Dismissal is being prepared for the Town & Country Golf tax appeal.

Ms. Chetney advised the Ordinance pertaining to the landlord registration fees has to be amended pertaining to charging a fee for inspections. A fee can be charged for a certificate of occupancy, not yearly inspections. The letters can be sent for landlord registration, but a fee cannot be charged for registering. A fee can be charged for a certificate of occupancy based on the actual cost incurred. A fine can be enforced for not registering a property as a rental. Ms. Chetney and Mr. Hackett will review this ordinance and have a recommendation for changes at the next meeting.

Finance

RESOLUTION 2015-92 TRANSFER RESOLUTION IN THE AMOUNT OF \$4,480.00

Resolution 2015-92 was approved on a motion by Mr. Hiles, seconded by Mr. Segrest, followed by a unanimous roll call vote of Council.

RESOLUTION 2015-93 BOND ANTICIPATION NOTE \$1,244,000.00

Resolution 2015-93 was approved on a motion by Mr. Hiles, seconded by Mr. Segrest followed by a unanimous roll call vote of Council.

The Statement of Cash Position was presented.

The next budget workshop will be held on December 8, 2015 at 5:30 p.m.

Public Safety

RESOLUTION 2015-90 AUTHORIZING THE BOROUGH CLERK TO PUBLISH A NOTICE OF INTENT TO AWARD A CONTRACT UNDER A NATIONAL COOPERATIVE PURCHASING AGREEMENT FOR THE PURCHASE OF A FIRE TRUCK

Resolution 2015-90 was approved on a motion by Mr. Segrest, seconded by Mr. Merkle, followed by a unanimous roll call vote of Council.

Utilities

Mr. Cantwell, Mr. Layton and Mr. Mitchell inspected Maple court to verify the cost estimate for possible water main and road way improvements. Two experts have examined the proposal. One expert stated the cost estimate is accurate while the other expert said it was a low estimate.

Well Number 4 is currently off line. A company is coming tomorrow to remediate the problem.

Streets and Roads

The Alloway Road project is on schedule.

General Government

RESOLUTION 2015-91 APPOINTING AN ELECTRICAL SUBCODE OFFICIAL

Resolution 2015-91 was approved on a motion by Mr. Hall, seconded by Mr. Hiles, followed by a unanimous roll call of Council.

The Resolution appointing an Elevator Subcode Official was tabled.

RESOLUTION 2015-94 APPOINTING A CONSTRUCTION OFFICIAL

Resolution 2015-94 was approved on a motion by Mr. Hall, seconded by Mr. Hiles, followed by a unanimous roll call vote of Council.

The bid opening was held for the generator, mechanical and Borough Hall improvements. The bids for Borough Hall improvements came in over the engineer's estimate. Mr. Hall, Mr. Cantwell and Mr. Hackett will review the specifications to see what can be eliminated. They will have a recommendation at the next meeting.

A motion to award the bid for mechanical improvements to Borough Hall to Gaudelli Brothers, Inc. in an amount not to exceed \$109,400.00 pending verification of funds was made by Mr. Hall, seconded by Ms. Tierno, followed by a unanimous roll call vote of Council.

A motion to award the bid for the emergency generator for the police station to Eric M. Krise Electrical Contractor, LLC in an amount not to exceed \$43,906.48 pending verification of funds was made by Mr. Hall, seconded by Ms. Tierno, followed by a unanimous roll call vote of Council.

Health, Recreation & Open Space

Mr. Merkle met with Mr. Booker regarding the memorial bench to be placed in Watson Park. They continue to work together regarding installation of the bench.

The Open Space Committee meeting was held. They are still considering the Gemberling property for a walking path.

Pay Bills

A motion to pay the bills was made by Mr. Layton, seconded by Mr. Hall, followed by a unanimous roll call vote of Council.

There being no further business the meeting was adjourned at 8:20 PM.

Jane Gallagher
Assistant to the Borough Clerk