

WOODSTOWN SEWERAGE AUTHORITY  
October 15, 2013

The regular meeting of the Woodstown Sewerage Authority was held in the Borough Hall in accordance with the Annual Notice adopted February 5, 2013, advertised in the South Jersey Times and posted in the Borough Hall Foyer in compliance with the Sunshine Law NJSA 10:4-5 to 10:4-21.

The meeting was called to order by Chairman Robbins.

The following members were present:

Mike Quinnette            Brian Pokrzywa  
David Layton              Matt Nowicki

Also Present:            Cynthia Dalessio                      Jim Hackett  
                                 Danielle Farrell                          John Hoffman  
                                 Dave Layton – Public Works      Tom Sholders  
                                 Frank Mitchell

The minutes of the July 16, 2013 meeting were approved with corrections on a motion by Mr. Pokrzywa, seconded by Mr. Layton and a unanimous vote.

**Public Portion**

John Berenato and Peter Zupko were present and stated that the Woodstown Wash Tub is doing well. Mr. Pokrzywa had requested that their meter be read to determine how their water usage is going. Mr. Berenato asked that the Secretary prepare an estimate of what their water and sewer would be based on 500,000 gallons for the 6 EDU's that they have.

**Old Business**

Frank Mitchell stated that there have not been any qualified S2 applicants so they would like to hire 2 people and have them go through the courses. They would be given 2 years to complete their S1 license. A motion was made by Mr. Nowicki, seconded by Mr. Layton and a unanimous vote to hire one full time employee with the salary percentages to be divided based on Mr. Hackett's recommendation.

**Engineer's Report**

Lattimer has requested payment #3 in the amount of \$19,716.40. The members agreed that payment should be made once approved by USDA.

Preconstruction meeting for Green Street will be held next week.

The stay on nitrate has been granted. The stay request for copper was denied until a study is submitted for review.

**Wastewater Report**

Everything is going well.

**Treasurer's Report**

The Statement of Cash Position was presented.

The Monthly Statement was presented.

Pierson owes money for escrow. Mr. Hackett has sent two letters. Mr. Hoffman will also send a letter.

Mr. Hackett will be moving \$100,000.00 of the \$112,000.00 required for the Green Street project for up front costs.

**Solicitor's Report**

No report.

**New Business**

None.

A motion was made by Layton, seconded by Mr. Nowicki to pay the bills with additions.

There being no further business the meeting was adjourned at 8:40 pm.

Cynthia Dalessio  
Secretary