

WOODSTOWN BOROUGH COUNCIL MINUTES

July 22, 2014

The regular meeting of the Borough Council of the Borough of Woodstown, County of Salem was held on the 22nd day of July, 2014 at 7:00 PM in the Borough Hall in accordance with the Annual Notice adopted January 6, 2014 advertised in the South Jersey Times and the Daily Journal posted in the Borough Hall Foyer in compliance with the Sunshine Law NJSA 10:4-5 to 10:4-21.

The meeting was called to order by Mayor Don Dietrich, followed by the flag salute.

The following members were present:

Don Dietrich	Glenn Merkle
Joe Hiles	Dave Layton
Matt Perry	Fran Grenier
Ed Segrest	

Also Present:

Jane Gallagher	Cynthia Dalessio
Cris Simmermon	Jim Hackett
George Rosenberger	Mike Galante
Tom Reilly	

Public Portion

Tom Reilly of Atlantic City Electric presented to Council the update on the rebuilding of the electrical transmission lines through the Borough. There will be a public meeting held in Pilesgrove on August 5, 2014 to address any questions from the public.

Minutes

A motion to approve the minutes of the July 8, 2014 Council meeting was made by Mr. Grenier, seconded by Mr. Perry. Abstained: Mr. Segrest

Finance

Mr. Hiles had a telephone conference with SCIA and Phoenix regarding the most favorable refinancing options for the Borough's debt. Mr. Hackett will present these options to the Bond Counsel and report back at the next meeting.

The Tax Collector's Report was presented.

Public Safety

A motion to approve two junior members, William Wooten and Jared Facemyer, of the Reliance Fire Company was made by Mr. Segrest, seconded by Mr. Grenier, followed by a unanimous roll call vote of Council with the exception of Mr. Hiles who abstained.

The HVAC upgrade has begun at the fire house.

Utilities

Mike Galante, the new Borough engineer introduced himself to Council.

A motion to approve a partial refund in the amount of \$125.00 for water bill for the Friends Cemetery was made by Mr. Layton, seconded by Mr. Grenier, followed by a unanimous roll call vote of Council.

The striping on Green Street has begun. The handicap ramps have not been installed yet, but will be shortly.

Mr. Mitchell will paint the handicap ramps before school starts.

Mr. Rosenberger stated that the Borough can estimate the linear foot cost of this painting and deduct the cost from Mr. Mazzara's payment. There are also some signs missing from Green Street.

There will be a bid opening on July 29th at 11:00 a.m. for the sewer plant. A special meeting will be held that night at 7:00 p.m. to award the contract to the winning bidder.

Mr. Layton stated there is a hole in the sidewalk in front of 25 Meadowview Drive. There was testing to see if there was any water leaks outside the house that would cause this problem. All tests conducted showed no evidence of a leak outside the house.

Streets and Roads

A moving truck has damaged the road and knocked down two mailboxes in front of 14 Meadowview Drive. Public Works has repaired the road and the moving company will repair the mailboxes.

Mr. Perry and Mr. Simmermon will meet with the school board concerning the reconstruction of East Millbrooke Ave.

Mr. Ayars of Colson Court reported a problem with a drainage ditch near his house. In rainy weather this ditch floods into his back yard. Mr. Rosenberger advised to look at the tax map and determine who owns the property where the ditch is located to see who is responsible for the property for the ditch.

General Government

RESOLUTION 2014-60 AUTHORIZING APPLICATION FOR SMALL CITIES HOUSING REHAB GRANT

Resolution 2014-60 was approved on a motion by Mr. Grenier, seconded by Mr. Layton, followed by a unanimous roll call vote of Council.

RESOLUTION 2014-61 ADOPTING HOUSING REHAB POLICIES AND PROCEDURES MANUAL

Resolution 2014-61 was approved on a motion by Mr. Grenier, seconded by Mr. Layton, followed by a unanimous roll call vote of Council.

RESOLUTION 2014-62 APPROVING HOUSING REHAB GRANT MANAGEMENT PLAN

Resolution 2014-62 was approved on a motion by Mr. Grenier, seconded by Mr. Layton, followed by a unanimous roll call vote of Council.

RESOLUTION 2014-63 AUTHORIZING APPLICATION FOR SMALL CITIES PUBLIC FACILITIES GRANT

Resolution 2014-63 was approved on a motion by Mr. Grenier, seconded by Mr. Layton, followed by a unanimous roll call vote of Council.

RESOLUTION 2014-64 ADOPTING PUBLIC FACILITIES GRANT MANAGEMENT PLAN

Resolution 2014-64 was approved on a motion by Mr. Grenier, seconded by Mr. Layton, followed by a unanimous roll call vote of Council.

RESOLUTION 2014-65 IDENTIFYING FAIR HOUSING OFFICER

Resolution 2014-65 was approved on a motion by Mr. Grenier, seconded by Mr. Layton, followed by a unanimous roll call vote of Council.

RESOLUTION 2014-66 ADOPTING MODEL CITIZEN PARTICIPATION PLAN

Resolution 2014-66 was approved on a motion by Mr. Grenier, seconded by Mr. Layton, followed by a unanimous roll call vote of Council.

The JIF packet has been received. The Borough is doing well.

A motion to waive the meeting room fee for the Salem County Police Chiefs was made by Mr. Grenier, seconded by Mr. Merkle, followed by a unanimous roll call vote of Council.

Mr. Mitchell will have recommendations for the window replacement project at Borough Hall by the next meeting.

Mr. Rosenberger advised to advertise heavily for the upcoming in rem foreclosures.

ORDINANCE 2014-10 AUTHORIZING SALE OF EXCESS REAL PROPERTY

Ordinance 2014-10 was introduced, with one change in the period of time allotted for renovation, on a motion by Mr. Grenier, seconded by Mr. Layton, followed by a unanimous roll call vote of Council.

A motion to hire Hubert Layton as the new Zoning Officer effective July 23, 2014 was made by Mr. Grenier, seconded by Mr. Hiles, followed by a unanimous roll call vote of Council, with the exception of Mr. Layton who recused himself from the vote.

An update on the website was given.

Health, Recreation & Open Space

RESOLUTION 2014-67 SUPPORTING PARTICIPATION IN THE SUSTANIABLE JERSEY MUNICIPAL CERTIFICATION PROGRAM

Resolution 2014-67 was approved on a motion by Mr. Merkle, seconded by Mr. Grenier, followed by a unanimous roll call vote of Council.

Mr. Merkle discussed the possibility of awarding an achievement award for civic lifetime dedication to a Borough resident. Mr. Perry and Mr. Simmermon volunteered to assist Mr. Merkle.

Mr. Merkle met with the real estate agent and owner of the adjacent property whose septic system is encroaching on the property the Borough wants to buy on Alloway Road. There has been no response yet.

There is also no news to report on the acquisition of the Bailey Street property.

Solicitor's Report

No Report

A motion to pay the bills was made by Mr. Layton, seconded by Mr. Grenier, followed by a unanimous roll call vote of Council.

There being no further business the meeting was adjourned at 8:35 PM.

Jane Gallagher
Assistant to the Borough Clerk