

## WOODSTOWN BOROUGH COUNCIL MINUTES

February 12, 2013

The regular meeting of the Borough Council of the Borough of Woodstown, County of Salem was held on the 12<sup>th</sup> day of February, 2013 at 7:00 PM in the Borough Hall in accordance with the Annual Notice adopted January 3, 2013 advertised in the South Jersey Times and the Daily Journal posted in the Borough Hall Foyer in compliance with the Sunshine Law NJSA 10:4-5 to 10:4-21.

The meeting was called to order by Mayor Don Dietrich, followed by the flag salute.

The following members were present:

Don Dietrich  
Fran Grenier  
Ed Segrest  
Dave Layton

Joe Hiles  
Veronica Soultz  
Glenn Merkle

Also Present:

Cris Simmermon  
Jim Hackett  
Jane Gallagher  
Valerie Lacy  
Don Rafuse

Cynthia Dalessio  
George Rosenberger  
Ken Johnson  
Mary Caltibiano  
Jared Kershaw

### **Public Portion**

Mary Caltibiano of the Woodstown FFA was present to discuss National FFA Week. The Mayor read a proclamation designating the week of February 18, 2013 as "National FFA Week" in the Borough of Woodstown.

Ken Johnson was present to discuss the progress of a community garden in the Borough. Mr. Hiles stated he has spoken with management at Freedom Village and they would like to participate in the garden project. He has also looked at other municipalities' examples of community gardens. There are concerns with wetland delineation, bathrooms, water lines, shading, etc. Research is still being done, but the plan is in process.

Residents of High Bridge were present for a status update on their development. Mr. Rosenberger stated that there are no new developments since the last meeting. He is still waiting for a response from the bond company's attorney. Mr. Layton stated that he has spoken with the engineer and should have information at the next meeting.

### **Finance**

Resolution 2013-22 Requesting Dedication by Rider for Inclusion in the Budget of Forfeiture5 of Property was approved on a motion by Mr. Grenier, seconded by Mr. Layton, followed by a unanimous roll call vote of Council.

The Tax Collector's Report was presented.

Resolution 2013-23 was approved on a motion by Mr. Grenier, seconded by Mr. Merkle, followed by a unanimous roll call vote of Council.

### **Public Safety**

Jared Kershaw was present to request permission to produce a film in the business district in town. He stated that it will be a one day shoot with a cast and crew of about 5 to 6 people. It will be sometime next month on a weekend. It will not be filmed in the streets and there will be no disruption to traffic. Ms. Soultz requested that before filming is started that Mr. Kershaw notify the Police Department of when and where they intend to film.

A motion to grant approval to Mr. Kershaw was made by Ms. Soultz, seconded by Mr. Grenier.

A motion to approve Chase Nelson as a new member of the Reliance Fire Company was made by Ms. Soultz, seconded by Mr. Grenier.

The Police Report was presented.

### **Utilities**

Mr. Layton is in receipt of a letter from the NJDEP regarding approval of a waiver of asbestos monitoring.

Project Freedom has requested a reduction in the water bill for one of their apartments. The toilet was running and the resident was unaware of this problem. The problem has since been corrected.

A motion to approve a reduction by 1/3 of the water bill was made by Mr. Layton.

The motion made by Mr. Layton to reduce the water bill by 1/3 was withdrawn. It was decided that Ms. Dalessio will get an exact dollar amount before the reduction will be made.

There are still calculations being made for the water usage for the proposed Laundromats.

Award of a three year contract for flow meter testing to Essex Service Corp. was approved on a motion by Mr. Layton, seconded by Joe Hiles, followed by a unanimous roll call vote of Council.

Award of a three year contract for generator service to Eastern Generator was approved on a motion by Mr. Layton, seconded by Mr. Hiles, followed by a unanimous roll call vote of Council.

Award of a three year contract for lab testing to Val Associates was approved on a motion by Mr. Layton, seconded by Mr. Hiles, followed by a unanimous roll call vote of Council.

Award of a three year contract for backflow preventer testing to Keystone Fire Prevention was approved on a motion by Mr. Layton, seconded by Mr. Grenier, followed by a unanimous roll call vote of Council.

There has been no information received from the NJDEP regarding the ACO. A letter has been sent regarding the Borough's status.

Mr. Haines on Elm Street would like to dedicate a portion of his land to the Borough. The land is behind his barn and is adjacent to Well No. 3. This matter was discussed and it was the consensus of Council that there are no anticipated problems with the Borough accepting the dedication.

Ms. Farrell emailed Mr. Layton to report there are no anticipated changes in enrollment to the school regarding the application for a water connection. There will be installation of a fire hydrant on East Lake Road. The school district wants to file an easement with the Borough. There will be no changes in water consumption at the High School. The school would like to request a waiver of the capital connection fee.

On February 26, 2013 representatives of the school district will be at the meeting to request approval.

Mr. Rosenberger does not see the rationale for waiver of the capital connection fee. Mr. Hackett agrees.

### **Streets and Roads**

Paul Horvath requested installation of a crosswalk in front of Layton's Funeral Home. Mr. Hiles will talk with Mr. Horvath to get more specific information regarding his request.

Resolution 2013-24 Supporting the NJDOT FY2011 State Rail Plan Project – Salem County Short Line Track Rehabilitation Project No. 220529 was approved on a motion by Mr. Hiles, seconded by Mr. Segrest, followed by a unanimous roll call vote of Council.

The Engineer's Report was presented.

The Public Works' Report was presented.

On March 23, 2013 a defensive driving course will be offered. RSVP to Jena Dolbow.

### **General Government**

A motion to open public hearing for the Cable TV Franchise Renewal Ordinance was made by Mr. Segrest, seconded by Mr. Grenier.

Mr. Rosenberger reviewed the proposed contract. There will be a "technology grant" to the Borough in the amount of \$10,000.00 with a 3 cent per month increase in monthly subscription fees.

A motion to close public hearing was made by Mr. Segrest, seconded by Mr. Grenier.

A motion to approve the Cable TV Franchise Renewal Ordinance was made by Mr. Segrest, seconded by Mr. Grenier followed by a unanimous roll call vote of Council with the exception of Mr. Segrest, who voted no.

Resolution 2013-25 Executing Right-of Way Agreement with Fiber Tech was approved on a motion by Mr. Segrest, seconded by Ms. Sultz, followed by a unanimous roll call vote of Council.

JIF Safety Breakfast will be held on February 25, 2013. Please respond to Jena Dolbow no later than February 21, 2013 if you plan to attend.

### **Health Recreation and Welfare**

Ms. Dalessio reported that 55 dogs and 6 cats were vaccinated at our annual rabies clinic on January 26, 2013.

SCIA tipping fees were raised on February 1, 2013.

The Historic Preservation Committee is drafting a budget for open space.

### **Solicitor's Report**

Mr. Rosenberger stated that Waste Management responded to his letter regarding reimbursement for recyclables. They will be sending a check as soon as possible.

The Agreement for Green Acres is being amended. The correspondence from the State is unclear about the project scope. Ms. Dalessio will contact a representative of the Green Acres program.

The lease agreement for the emergency generator for the antenna on the water tower needs to be amended.

A resident who obtained a home improvement grant would like to get a reverse mortgage. Mr. Rosenberger reviewed the proposal and has concluded it is not a well secured loan, but not totally unsecured. Mr. Blauer would like to approve the transaction.

A motion was made to pay the bills by Mr. Grenier, seconded by Mr. Segrest.

There being no further business the meeting was adjourned at 8:45 PM.

Jane Gallagher  
Assistant to the Borough Clerk