

**REORGANIZATION MEETING  
MAYOR AND COUNCIL  
BOROUGH OF WOODSTOWN  
JANUARY 5, 2015**

The meeting was in accordance with the notice of Reorganization Meeting adopted at a regular meeting of Borough Council and said notice was forwarded to the South Jersey Times and the Daily Journal and posted in the Borough Hall foyer.

**Oath of Office was administered to**

Ed Segrest term expiring 12/31/2017  
John Hall term expiring 12/31/2017

The meeting was called to order by Mayor Don Dietrich.

**Council Present**

Fran Grenier	Dave Layton	John Hall
Joe Hiles	Ed Segrest	Glenn Merkle

**Flag Salute**

**Open to Public**

**Election of Council President, David Layton**, on a motion by Mr. Grenier and second by Mr. Segrest.

**Council Committee appointments by the Mayor**

	<u>CHAIRPERSON</u>	<u>MEMBER</u>
Finance	Joe Hiles	John Hall
Public Safety	Ed Segrest	Glenn Merkle
General Government	John Hall	Joe Hiles
Streets & Roads	Fran Grenier	David Layton
Utilities	David Layton	Fran Grenier
Health, Recreation & Welfare	Glenn Merkle	Ed Segrest

**RESOLUTIONS**

**Meeting Dates and Official Newspaper, *SJ Times & Daily Journal*** 2015-1  
Moved by Mr. Grenier seconded by Mr. Layton

**Depositories of Borough Funds** 2015-2  
Moved by Mr. Grenier seconded by Mr. Layton

**Interest on Borough Charges** 2015-3  
Moved by Mr. Grenier seconded by Mr. Layton by

**Municipal Improvement Search Officer, Cynthia Dalessio** 2015-4  
Moved by Mr. Grenier seconded by Mr. Layton

**Professional Services** 2015-5  
Nicholas Petroni - Auditor  
Jean Chetney - Solicitor  
Mike Galante of Remington, Vernick & Walberg - Engineer  
Niki Trunk Esq. – Prosecutor, Mid Salem County Municipal Court  
Emily McDonough, Esq. - Public Defender, Mid Salem County Municipal Court  
Larry Maltman, of Land Engineering - Maintenance of Tax Map  
David Bauman - Physician  
Mark Blauer of Blauer Associates Inc. - Small Cities Grant Administrator  
David Strout of Cetei and Connell - JIF Risk Management Consultant  
Leah Furey of Bach Associates – Borough Planner  
Moved by Mr. Grenier seconded by Mr. Layton

**Appointing Fire Official** 2015-6  
Michael Moore  
Moved by Mr. Grenier seconded by Mr. Layton

**Adopting Schedules for Payment for Developer Escrows** 2015-7  
Moved by Mr. Grenier seconded by Mr. Layton

**Contact for Employment Practices Liability; Cynthia Dalessio,** 2015-8

Fran Grenier and David Layton

Moved by Mr. Grenier seconded by Mr. Layton

**Joint Court Representative**, Ed Segrest 2015-9

and percentages; W-22%, M-20%, E-28%, Q-12%, O-18%

Moved by Mr. Grenier seconded by Mr. Layton

**Representative for Tax Appeal Hearings**, Greg Busa 2015-10

Moved by Mr. Grenier seconded by Mr. Layton

**Personnel Policy** 2015-11

Moved by Mr. Grenier seconded by Mr. Layton

**Public Agency Compliance Officer (P.A.C.O.)**, Cynthia Dalessio 2015-12

Moved by Mr. Grenier seconded by Mr. Layton

**JIF Fund Commissioner, John Hall** 2015-13

Moved by Mr. Grenier seconded by Mr. Layton

**HIF Fund Commissioner, Joe Hiles** 2015-14

Moved by Mr. Grenier seconded by Mr. Layton

**Website Committee** 2015-15

Moved by Mr. Grenier seconded by Mr. Layton

**Cash Management Plan** 2015-16

Moved by Mr. Grenier seconded by Mr. Layton

**Temporary Budget** 2015-17

Moved by Mr. Grenier seconded by Mr. Layton

#### **APPOINTMENT BY MAYOR**

##### **(One-year Appointments)**

Water Department Clerk	Cynthia Dalessio
Water Utility Operator	Donald Simons
Public Works Foreman	Donald Rafuse
Assistant Public Works Foreman	Harry Vanaman
Dog and Cat Registrar	Cynthia Dalessio
Dog Warden	Edmund Shimp
Housing Officer	Frank Mitchell
Zoning Officer	Hubert T. Layton, Jr.
Recycling Coordinator	Cynthia Dalessio
Crossing Guards	Debra Schultz
	Wilmot Wright
	Mohamed Salem
	Brett Boone
Additional Alternate Crossing Guards	Cris Simmermon
	Jena Dolbow
	Harry Vanaman
	James Hickman
	Travis Uhland
Deputy Emergency Management Coordinator A	Joe Gebley
Deputy Emergency Management Coordinator B	Keith Haney

The above appointments were approved by Council on a motion by Mr. Grenier seconded by Mr. Layton

##### **(Term Appointments by Mayor)**

#### **Planning Board**

Donald Dietrich, Class I Member	1 year term ending 12/31/15
Shane Godshall, Class II Member	1 year term ending 12/31/15
Glenn Merkle, Class III Member	1 year term ending 12/31/15
Don Johnson, Class IV Member	4 year term ending 12/31/18
Keith Johnson, Class IV Member	4 year term ending 12/31/18

Jesse Stemberger, Alternate #1 2 year term ending 12/31/16  
Valerie Lacy, Alternate #2 2 year term ending 12/31/16  
Moved by Mr. Grenier seconded by Mr. Segrest

**Joint Environmental Commission**

Jean Jack 3 year term expiring 12/31/17  
Jennifer Lennik 3 year term expiring 12/31/17  
Remainder of term expiring 12/31/15  
Remainder of term expiring 12/31/16  
- Alternate 1 year term expiring 12/31/15  
Moved by Mr. Grenier seconded by Mr. Segrest

**Open Space Committee**

Fran Rapa 1 year ending 12/31/2015  
Sarah Horner 1 year ending 12/31/2015  
Brian Pokrzywa 1 year ending 12/31/2015  
Ransom Willard 1 year ending 12/31/2015  
Richard Pfeffer 1 year ending 12/31/2015  
Vincent Witkowski – Alternate 1 year ending 12/31/2015  
Moved by Mr. Grenier seconded by Mr. Segrest

**Shade Tree Committee**

Kathleen Mills 1 year ending 12/31/2015  
Ora Kokol 1 year ending 12/31/2015  
Charlotte Harrison 1 year ending 12/31/2015  
Fran Grenier – Council Liaison 1 year ending 12/31/2015  
Moved by Mr. Grenier seconded by Mr. Segrest

**Reliance Fire Company Officers**

Jeffrey Bowling, Jr.	Chief	12/31/2015
Brian Facemyer	1 <sup>st</sup> Assistant Chief	12/31/2015
Brett DuBois, Jr.	2 <sup>nd</sup> Assistant Chief	12/31/2015
Jeff Proud	3 <sup>rd</sup> Assistant Chief	12/31/2015
David Butler	Captain 1	12/31/2015
Quenton Mulford	Captain 2	12/31/2015

Albert Goforth, III	President	12/31/2015
Jim LaPalomente, Jr.	Vice President	12/31/2015
David Butler	Company Treasurer	12/31/2015
Tim Pankok	Budget Treasurer	12/31/2015
Amy Hill	Secretary	12/31/2015

Moved by Mr. Grenier seconded by Mr. Layton with the exception of Mr. Hiles who abstained.

**Sewerage Authority Member**, Mark Robbins, appointed for a five year term ending January 31, 2020 was moved by Mr. Grenier seconded by Mr. Layton

**Authorize Mayor to sign contract with Casa Payroll Services, LLC** for the year 2015.

Moved by Mr. Grenier seconded by Mr. Layton

The Mayor announced the Council Committee appointments for the year.

There being no further business, the meeting was adjourned at 6:22 p.m., on a motion by Mr. Grenier seconded by Mr. Layton